



We Serve



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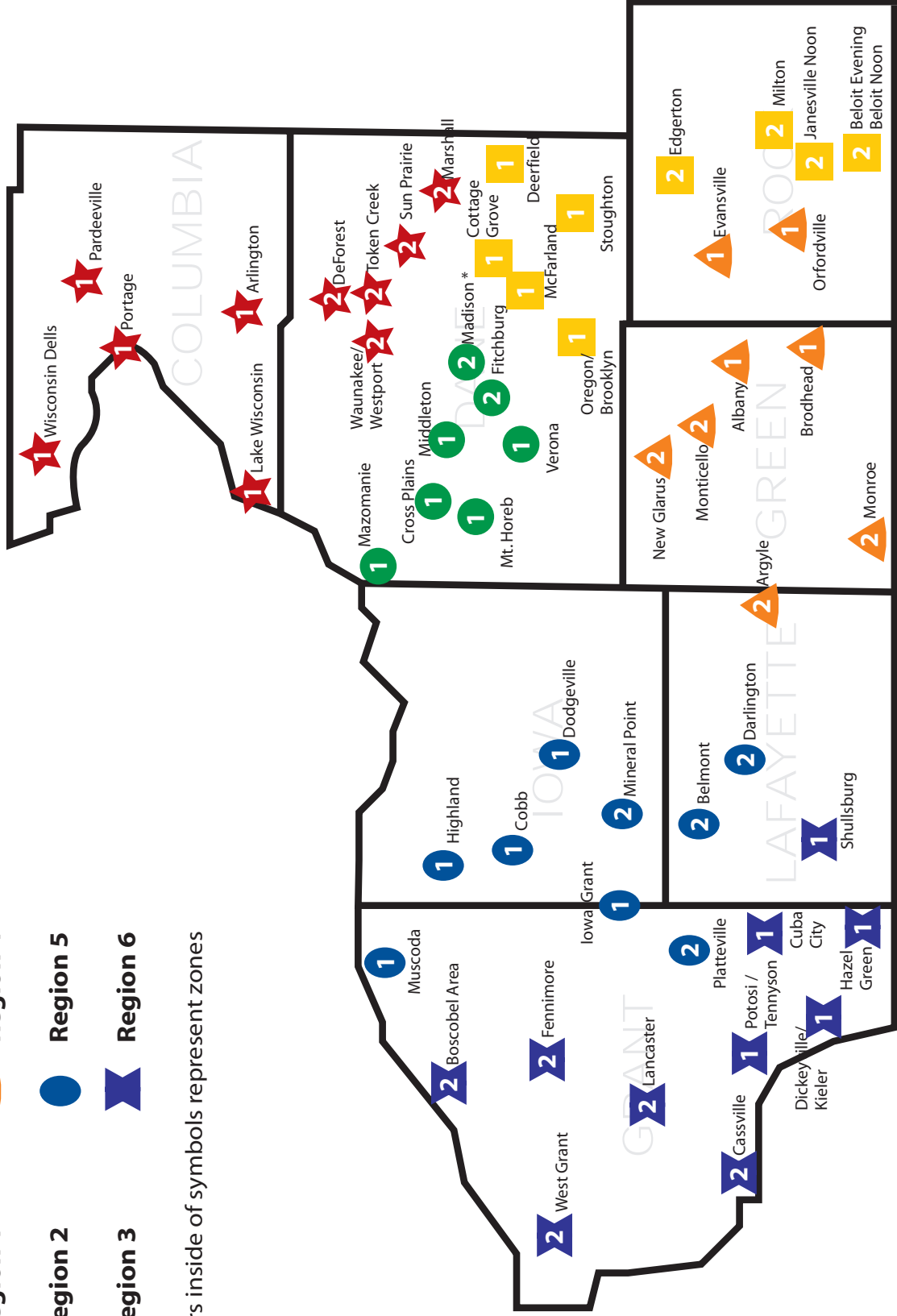
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## 27-D1 Clubs, Zones & Regions - 2"\$

-  **Region 1**
-  **Region 2**
-  **Region 3**
-  **Region 4**
-  **Region 5**
-  **Region 6**

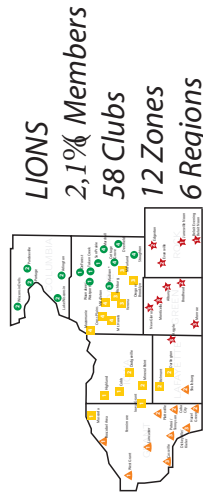
Numbers inside of symbols represent zones



\* Madison Eve, Madison Central, Madison West, UW Madison, Winners Circle

# The Lions Organization at a Glance

## District 27-D1



### Club

**District Cabinet** (30 committees)

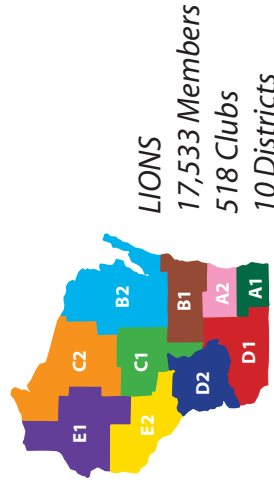
**Zone** (3-5 clubs)

**2nd Vice District Governor** (2nd VDG)

**1st Vice District Governor** (1st VDG)

**District Governor** (DG)

## Multiple District 27 (MD27)



**Lions Eye Bank Of Wisconsin** (LEBW)

*Lions Cornea Express*

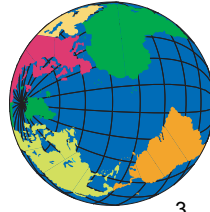
**Wisconsin Lions Foundation** (WLF)

*Summer Camp, Eyeglass Recycling, Adult & Children's Vision Screening,  
 Hearing, Diabetes Awareness, Youth Projects*

**Council Chair** (CC)

**Council of Governors** (10 sitting DGs)

## Lions Clubs International (LCI)



1.4 million Members  
 46,000+ Clubs  
 753 Multiple Districts  
 210 Countries

**Lions Clubs International Foundation** (LCIF)

*Sight First, Standard Grants, International Assistance Grants,  
 Major Catastrophe Grants, Emergency Grants, Core 4 Grants*

**LCIF President** (immediate past IP)

**International President** (IP)

**International Board of Directors** (ID) (33 elected members w/ 2 year terms)



## 2020-21 Zone Chair Manual

### 2018-19 Calendar

#### Jul 20

- 16 Cabinet Mtg Invite & Report Reminder Email
- 23 Cabinet Committee Reports due to execteam@lions2d1.org

#### Aug 20

- 2 Cabinet Meeting - Albany Lions Clubhouse, Albany, Wis.
- 8 Stuff the Bus Statewide Collection Date - Tentative

#### Sep 20

- 23 Cabinet Mtg Invite & Report Reminder Email
- 30 Cabinet Committee Reports due to execteam@lions2d1.org

#### Oct 20

- 11 Cabinet Meeting - Time and Location TBD
- 19 Region 5 Meeting
- 20 Region 4 Meeting
- 21 Region 2 Meeting
- 26 Region 1 Meeting
- 27 Region 6 Meeting
- 28 Region 3 Meeting

#### K 20

- 7 Cabinet Mtg Invite & Report Reminder Email
- 14 Cabinet Committee Reports due to execteam@lions2d1.org
- 24 Cabinet Meeting - ONLINE

#### Mar 202

- 13 District Convention - Seminars/Presentations & Evening Celebration - Chula Vista
- 14 District Convention - Cabinet Meeting

#### Apr 202

- 19 Region 1 Officer Training
- 20 Region 2 Officer Training
- 21 Region 3 & 4 Officer Training
- 22 Region 5 & 6 Officer Training

#### May 2021

- 13-15 MD27 State Convention – Green Bay



## 27-D1 District Governor Team

### District Governor

Tammy Rockenbach

608-438-9572

lzrock@charter.net

### 2nd Vice District Governor

Al Johnson

608-513-4984

aj542012@gmail.com

### 1st Vice District Governor

Bill Clausius

608-698-1683

bclausius@gmail.com

## Zone Chairs

Region/Zone	Zone Chair	Email	Home	Cell
Region 1				
Zone 1	Mike Keller	lakemck@charter.net	608-573-1547	
Zone 2	Steve Pogue	poguer57@gmail.com	608-837-2925	608-469-7228
Region 2				
Zone 1	Brian McKay	bmckay22@gmail.com		608-886-4607
Zone 2	Jim Fletcher	veronalions@gmail.com	608-845-6067	
Region 3				
Zone 1	Jeff Winkler	jeffrey.winkler2@frontier.com		608-575-3291
Zone 2	Russ Jorstad	russjorstad@gmail.com	608-220-5447	608-884-2862
Region 4				
Zone 1				
Zone 2	Bill Hustad	wfhus1@tds.net	608-576-3025	
Region 5				
Zone 1	Jerry Schmitz	jerryschmitz76@yahoo.com	608-987-3897	
Zone 2	Steve Handel	biggsteev@aol.com	608-425-9300	608-469-0292
Region 6				
Zone 1	Tim Meier	tmeier@yousq.net	608-744-3650	608-732-7907
Zone 2	Dave Streif	das7355@gmail.com	608-822-3933	608-778-8728



## **27-D1 District Goals**

District Governor Tammy Rockenbach's theme is Kindness Matters and she is asking everyone in the district to do 100 acts of kindness.

Goals are to be at a positive membership. We will attain this by:

1. Clubs will work on membership satisfaction through surveys.
2. The District will again do exit interviews to create retention programs in the future.
3. Ask others to share in our acts of kindness (service projects). The district will be creating some district-wide service projects.
4. District will provide 3 district-wide orientations throughout the year. We will also train membership chairs to orientate their new members to the local clubs events.
5. Work with the Lioness to convert clubs to Lioness/Lions clubs or bring them into Lions at their local level. This needs to be done with the best interest of the Lioness and their communities in mind. ADC Greg Clark will be assisting them with their choices.
6. Guiding Lion training will be available. Guiding Lions will be provided to any club that requests some assistance with their club.
7. Developing Leaders: the district will be offering workshops on building the skills for members to move up at their club or district.
8. Continue to promote LCIF to our clubs.
9. Providing technology information and assistance to our clubs to be able to offer a virtual component in all their activities. The district has added this new position to the cabinet. The district will also be purchasing a zoom license available to clubs after the district needs are met.



## **Global Leadership Team (GLT) Goals**

### **GLT Team**

**Chair – Tony Sobczak** [tonysobczak@yahoo.com](mailto:tonysobczak@yahoo.com) 608-444-6629

**70% of Clubs complete Officer Training either in person or via Zoom Training**

Deadline – 4/30/21

**80% Zone Chair participation either cv/face/to/face Zone Chair Training session, Zoom Training or individual follow up by GLT**

Deadline – 8/30/20

**Add 1 Guiding Lion to Roster**

Deadline – 6/30/21

**Identify those lions whom can be groomed to take the next step in District 27-D1**

Deadline – 6/30/21

## **Global Service Team (GST) Goals**

**Chair- Bruce Voight** [bfvoight@charter.net](mailto:bfvoight@charter.net) 608-572-9173

**District-wide Service Project for 2020-2021: Hunger**

Deadline – 6/30/21

**Serve 400,000 people in 2020-2021**

Deadline – 6/30/21

**Complete 2,200 Service Activities in the District**

Deadline – 6/30/21

**Achieve 100% of Club reporting Service Activities on MyLion**

Deadline – 6/30/21

### **Club Goals**

Complete one or more service projects in each of the five focus areas: hunger, diabetes, vision, childhood cancer, and environment

Complete 1 new service project

Explore forming a community partnership to better serve

Deadline – 6/30/21

### **Kindness Matters**

All Lions are challenged to carry out 100 Acts of Kindness during 2020-2021.

#### **Kindness Service Award**

All Clubs are encouraged to nominate one or more of their 2019-2020 service projects for the Kindness Matters Service Award.

Deadline – 9/1/20





## 2020-21 Zone Chair Manual

### **Global Membership Team (GMT) Goals**

**Chair- Cf co 'Et qy uqp**

adam.crowson@gmail.com

608-572-2498

### **Membership**

**Positive membership growth for the District**

**Net growth of 10 members**

Deadline: 6/30/21

### **Orientation & Retention**

**40 of 58 Clubs conduct Membership Satisfaction Surveys**

Deadline: 6/30/21

**40 of 58 clubs have members attend district-wide orientation sessions**

Deadline: 6/30/21

**24 of 58 clubs' membership chairs participate in orientation training**

Deadline: 6/30/21

**30 of 58 club's membership chairs attend zone and region meetings**

Deadline: 6/30/21

**100% feedback from dropped members in exit interviews**

Deadline: 6/30/21

### **Public Relations**

**35 of 58 clubs use social media to promote their club's activities in their community**

Deadline: 6/30/21



## Zone Chair Responsibilities

As Zone Chair, you are the first line of support for 3-5 clubs and you have 7 primary responsibilities:

1. Attend & make a short presentation at 2 meetings of all your clubs each year (one before November, the other after the first of the year).
2. Attend the 4 Cabinet Meetings each year (usually on a Sunday in August, October & January and the Sunday morning of District Convention).
3. Conduct a Zone Meeting within 2- 3 weeks of each Cabinet Meeting.
4. File Quarterly Reports prior to each Cabinet Meeting.
5. Assist in identifying locations for October Region meeting and April Officer Training  
October Region meeting location requirement - Make sure the room is large enough to hold all the attendees comfortably. This will include up to 8 presenters  
April Officer training location requirements - Please arrive early to help with registration
  - a. 6 side rooms and 1 large main room
  - b. Ability to have food served
  - c. Respond by March 15 with location to Tony Sobczak
6. Find your replacement & help foster leadership growth in all your clubs.
7. Work with your clubs to ensure that their membership & activity reports are filed each month. The District MyLCI Coordinator is available to assist you in this role.

You should expect to spend an average of 2-4 hours a month on Zone Chair duties. Each Zone Chair has a budget of \$75/year to help offset costs such as mileage to club and zone and cabinet meetings costs.

To assist you in your duties, the District will provide initial and ongoing training and will also provide mentoring/support from the GAT coordinators, Vice District Governors and other District leaders.



## Cabinet Meetings & Reports

Cabinet Meetings occur within two weeks of the Council of Governors Meeting and are designed to pass information from the International, State and District levels to the clubs.

As the primary contact/resource for the clubs, it is vitally important that Zone Chairs attend all Cabinet Meetings and submit a written report to the District Cabinet Secretary/Treasurer and IT Chair two weeks in advance of each Cabinet Meeting. ***reports@lions27d1.org***

Your report should include a summary of your most recent Zone Meeting (attendance, developing issues and discussions), club visits and any other pertinent information about your Zone. Your report should also include details about the date, time and location of your upcoming Zone Meeting. Include any expenses that you incurred on your District Expense Form.

The DG or Cabinet Secretary will send a Cabinet Meeting invitation out a few weeks in advance of the Meeting date requesting you to RSVP.

<b>Reports</b>	<b>Cabinet Meeting</b>	<b>Location</b>
<b>Due Jul. 21</b>	<b>Aug. 2</b>	Albany Lions Clubhouse, Albany <ul style="list-style-type: none"><li>• Zone Meetinging dates for the year and should be emailed to: <i>execteam@lions27d1.org</i></li><li>• Also include if you have contacted all your Club Presidents &amp; Secretaries.</li></ul>
Sept. 29	Oct. 11	Location TBD
Dec. 29	Jan. 24	Online meeting
N/A	Mar. 14	ChulaVista Resort, Wisconsin Dells



### Zone Meetings & Notification

Zone meetings should be scheduled within two weeks of each of the first three cabinet meetings. Materials for the clubs will be distributed at the cabinet meetings. These are the basic timelines and guidelines for zone meetings:

#### ASAP

1. Determine the dates for your zone meetings and coordinate these with the DG, VDGs, GAT Coordinators to avoid conflict with other zones when possible. Some zones may combine their meetings with other zones in the same region; some regions may hold a combined zone meeting with all clubs in a region participating.
2. Select a location for your zone meetings. Some Zone Chairs have each club host a zone meeting, others choose one location for all meetings. Whatever the case, confirm the date with the hosting location/club.
3. **Notify each club president, secretary, membership chair and execteam@lions27d1.org of these dates and locations for the year ASAP.**

#### 2 Weeks Prior

1. Confirm location details with restaurant / host club.
2. Send meeting invitation to each club president, secretary and membership chair requesting an RSVP within a week.

#### 1 Week Prior

1. Follow-up with any not heard from via phone.
2. Confirm any guest speakers that will be presenting at your meeting (district committee chairs, WLF directors, etc.)
3. If possible, provide an agenda to all.

#### Day of

1. Make enough copies of the agenda for all attendees.
2. Organize handouts. Have a packet for each Club President.
3. Go over your agenda/notes to make sure you have all the information you need.

## Zone meeting Attendance sheet

Name

Club

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.



### **Zone Meeting Structure**

In order to better serve the officers' and clubs' needs the structure is designed to focus on ongoing leadership training and allow for more club interaction. It is our hope that this new structure will increase Zone Meeting attendance, not only by club officers, but grassroots members, as well.

Here's how the new structure will work:

- A compiled Cabinet Meeting Report will be sent out to all Zone Chairs following the Cabinet Meeting.
- Zone Chairs will email the Zone Meeting Invite/Agenda & Cabinet Meeting Report to their club officers prior to the Zone Meeting.
- Sample Zone Meeting Agenda

Pledge

Introductions

Cabinet Highlights – 10-20 mins - review Cabinet Meeting items of importance. Start review of packet given to each President. This is the time for any Cabinet guests to present, too.

Club Reports – 15-20 mins - Each club to take 5 mins reporting on what is happening in their club (challenges, opportunities, upcoming projects/events, etc.)

Open Discussion – 10-20 mins

This is the best part of your meeting! Take notes to follow up with Clubs any issues that arise.



### Club Meeting Visits

In order to support the clubs you must experience first hand the dynamics of the club and there is no better way to gain this experience than by attending club meetings.

**Listed below are minimum considerations:**

1. Attend one club meeting before November 30, the second one after January 1. In general it is better to visit the club as early in the year as possible.
2. Club events are not an official visit. Club events offer the opportunity to get to know the members on a different level but do not necessarily give you a good feel for the club's dynamics. So attend these when possible but don't count as an official visit.
3. Be prepared to make remarks/speak on a topical Lions subject.
4. Explain the Club Excellence Award, Club Success Program & Lion & Club of the Year Awards and encourage your clubs to participate in all.
5. Things to look for at club meetings and included on your report:
  - Well run & timely meeting
  - Active committees
  - Good member interaction
  - Meeting being controlled by cliques
  - Members having fun
6. Clubs that are weak or struggling may require more support than 2 meetings/year. It is your obligation to attend these club meetings on a more regular basis and provide whatever outside assistance is necessary. If you require additional support contact your GAT coordinators, VDG or the DG.
7. It is your responsibility to make sure that all club officers are aware of the district committees that are there to support their local committees. Committee chairs are available to attend meetings, make presentations and offer support as necessary.
8. In addition to your other duties you will be asked to install new members and induct new officers. These ceremonies are included in the "Tools" section of the manual. You should always carry these ceremonies with you so you are prepared when asked. You should also be prepared to present awards upon request.
9. You should also instill in the clubs an awareness of Lionism beyond the club including district, state and international.

**Ensure your club's are aware that you are available to help them and participate.**



## Club Meeting Visit Report

Complete after every club visit & email to [execteam@lions27d1.org](mailto:execteam@lions27d1.org). Also keep a copy for your records

**Report Date**

**Club Name:**

**# Members:**

**# Attending:**

**Meeting Date:**

**Visit:** 1<sup>st</sup> 2<sup>nd</sup> Additional

	Yes	No	Quality 1 (poor) – 5 (excellent)
Did the meeting start on time?			
Did the meeting end at a reasonable time?			
Prepared agenda			
Was the agenda followed?			
Prepared minutes			
Financial report			
Committee reports			
Was the meeting well run?			
Did members seem bored?			
Were members enthusiastic?			
Did members participate?			
Was the President comfortable running the meeting?			
Was the President enthusiastic?			
In your opinion did the members feel the meeting was valuable?			
Was the Tail Twister appropriate and active?			
Were new members/guests identified and engaged?			
Do you receive the club newsletter?			

**Strengths / Weaknesses / Opportunities / Threats**





## 2020-21 Zone Chair Manual

### Monitoring Your Clubs - MyLCI

**Creating your account** - If you have not yet created a MyLCI account, you will need to do so. To create an account...

1. Go to [www.lionsclubs.org](http://www.lionsclubs.org)
2. Click on "MyLCI/MyLion login" upper right side of the page
3. Click on "Register"
4. Make sure to have your Member # and exact name and address shown on your member record available. This information can be found in the mailing labels of both *The Lion* magazine and *Wisconsin Lion* newspaper.

You can set up your account at any time, but your 2020-21 Zone Chair access was active as of 7/1/2020.

### Navigating the system

#### ZC Dashboard

Zone Chairperson Richard Schwedsky

English Deutsch Español Français Italiano Português Suomi Svenska 日本語 한국어 中文

Select a different title Logout

Support Center

Home My Lions Clubs My Zone My Region My District My Multiple District

Zone 3 (102328)

Home

Clubs  
Reports  
Data Download

**My Tasks**

View Clubs that have not reported Membership for June 2013

**My Clubs**

New	Status Quo	Canceled
No New Clubs		

View All Newly Chartered Clubs

**My Info**

2013 - 2013 District Guest3  
Richard D. Schwedsky  
Member Correspondence Address  
5609 CHESTNUT LANE  
MC FARLAND, WI 53558  
Officer Correspondence Address  
5609 CHESTNUT LANE  
MC FARLAND, WI 53558  
Home 608 838-8162  
Mobile 608 895-2027  
E-mail mcfiondick@gmail.com

**My Members**

	This Month	This Year
Opening Balance	127	127
Added Members	0	9
Dropped Members	0	9
Closing Balance	127	127
Net Gain/Loss	0	0

**My Service Activities**

	This Month	This Year
Clubs with Activities	0	4
Clubs without Activities	4	0

More Service Activities

**My Officers**

District Governor  
Daryl Porter

Cabinet Secretary

Cabinet Treasurer

More Officers

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300 W. 22nd Street, Oak Brook, IL 60523-8842

Terms & Conditions Privacy Policy  
Contact Webmaster Online Directory (Password Required)



## 2020-21 Zone Chair Manual

### My Lions Clubs

Zone Chairperson Richard Schwedsky Select a different title Logout

**MyLCI** Support Center

Home My Lions Clubs My Zone My Region My District My Multiple District

**Members**

- Club Info
- Officers
- Statements/ Dues
- Service Activities
- Signature Service Activities
- Service Activity Goals
- Reports
- Data Download

**My Clubs**

New	Status Quo	Canceled
No New Clubs		

View All Newly Chartered Clubs

**My Info**

2013 - 2013 District Guest  
Richard D. Schwedsky  
Member Correspondence Address  
5609 CHESTNUT LANE  
MC FARLAND, WI 53558  
Officer Correspondence Address  
5609 CHESTNUT LANE  
MC FARLAND, WI 53558  
Home 608 838-8162  
Mobile 608 695-2027  
E-mail mcfendick@gmail.com

**My Members**

	This Month	This Year
Opening Balance	127	127
Added Members	0	0
Dropped Members	0	0
Closing Balance	127	127
Net Gain/Loss	0	0

**My Service Activities**

	This Month	This Year
Clubs with Activities	0	4
Clubs without Activities	4	0

More Service Activities

**My Officers**

District Governor  
Daryl Porter  
Cabinet Secretary  
Cabinet Treasurer

More Officers

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Contact Webmaster Online Directory (Password Required)

### My Zone

Home My Lions Clubs My Zone My Region My District My Multiple District

**Zone 3 (102928)**

**Zone Clubs** Find Clubs

Active Clubs - 4 Club(s) found

Show 30 Page 1 of 1 Sort by: Club Name

**FITCHBURG (43345)** Opening Balance 18 Added Members 5 Dropped Members 3 Current Balance 20 Net Gain/Loss 2

2012-2013 Club President  
ALICE JENSON  
FITCHBURG WI 53711  
UNITED STATES  
E-mail alicejenson@gmail.com

Charter Date 1/20/1984  
Meetings  
The Fitchburg Public Library  
3rd Monday 19:00  
5530 Lacy Road  
Fitchburg  
WI

Recent Service Activity  
Fitchburg Days  
See more

View Members  
View Officers

**MC FARLAND (10642)** Opening Balance 61 Added Members 2 Dropped Members 4 Current Balance 59 Net Gain/Loss -2

2012-2013 Club President  
ERNE THIEDING  
MC FARLAND WI 53558 9762  
UNITED STATES  
E-mail ethieding4755@charter.net

Charter Date 12/12/1962  
Meetings  
GREEN LANTERN  
1st Tuesday 18:30  
4412 SIGGELKOW ROAD  
MCFARLAND  
WI

Recent Service Activity  
Hand out Scholarship and Albany Social  
See more

View Members  
View Officers

**OREGON-BROOKLYN L C (38585)** Opening Balance 27 Added Members 0 Dropped Members 2 Current Balance 25 Net Gain/Loss -2

2012-2013 Club President  
TAMARA ROCKENBACH  
OREGON WI 53575  
UNITED STATES  
Work 608 274-8944  
E-mail tzrock@charter.net

Charter Date 6/11/1980  
Meetings  
OREGON SENIOR CENTER  
1st Monday 18:30  
219 PARK STREET  
NEXT TO LIBRARY  
INFO 608-835-0693  
OREGON 53575  
WI

Recent Service Activity  
officer training  
See more

View Members  
View Officers

**VERONA (46821)** Opening Balance 21 Added Members 2 Dropped Members 0 Current Balance 23 Net Gain/Loss 2

2012-2013 Club President  
DANIEL W KRUGER  
VERONA WI 53593-1239  
UNITED STATES

Charter Date 1/5/1987  
Meetings  
KLASSIK TAVERN  
2nd Thursday 18:00

Recent Service Activity  
LCF Donation  
See more

View Members  
View Officers



## 2020-21 Zone Chair Manual My District

EnglishDeutschEspañolFrançaisItalianoPortuguêsSuomiSvenska日本語한국어中文

Zone Chairperson Richard SchwednskySelect a different titleLogout

MyLCISupport Center

HomeMy Lions ClubsMy ZoneMy RegionMy DistrictMy Multiple District

District 27 D1 (65752)

Officers

Select TermOfficer Type

Current YearDistrict Officersle(s) found

Show 30Page 1 of 1Sort by Rank

District GovernorPorter, Daryl7/1/2012 - 6/30/2013

Member ID: 244718  
Member Correspondence Address  
2877 RIVERSIDE DR  
BELOIT, WI 53511 1505  
UNITED STATES  
Home 1-608-362-7915  
Work 1-608-757-7915  
E-mail mrdporter6@charter.net

Officer Correspondence Address  
2877 Riverside Dr  
Beloit, WI 53511 1505  
UNITED STATES

Second Vice District GovernorHARRISON, RANDY7/1/2012 - 6/30/2013

Member ID: 1218870  
Member Correspondence Address  
2850 C&T  
SUN PRAIRIE, WI 53590-9783  
UNITED STATES  
Home 1-608-837-8882  
E-mail Randy@Prairiehog.com

Officer Correspondence Address  
2850 COUNTY ROAD T  
SUN PRAIRIE, WI 53590-9783  
UNITED STATES

District Governor AppointeeVacant

This position is currently vacant.

First Vice District GovernorVacant

This position is currently vacant.

District Governor ElectFALIVENO, ROBERT5/23/2013 - 6/30/2013

Member ID: 836251  
Member Correspondence Address  
803 NORSK RIDGE  
MT. HOREB, WI 53572

Officer Correspondence Address  
803 NORSK RIDGE  
MT. HOREB, WI 53572  
UNITED STATES



## 2020-21 Zone Chair Manual

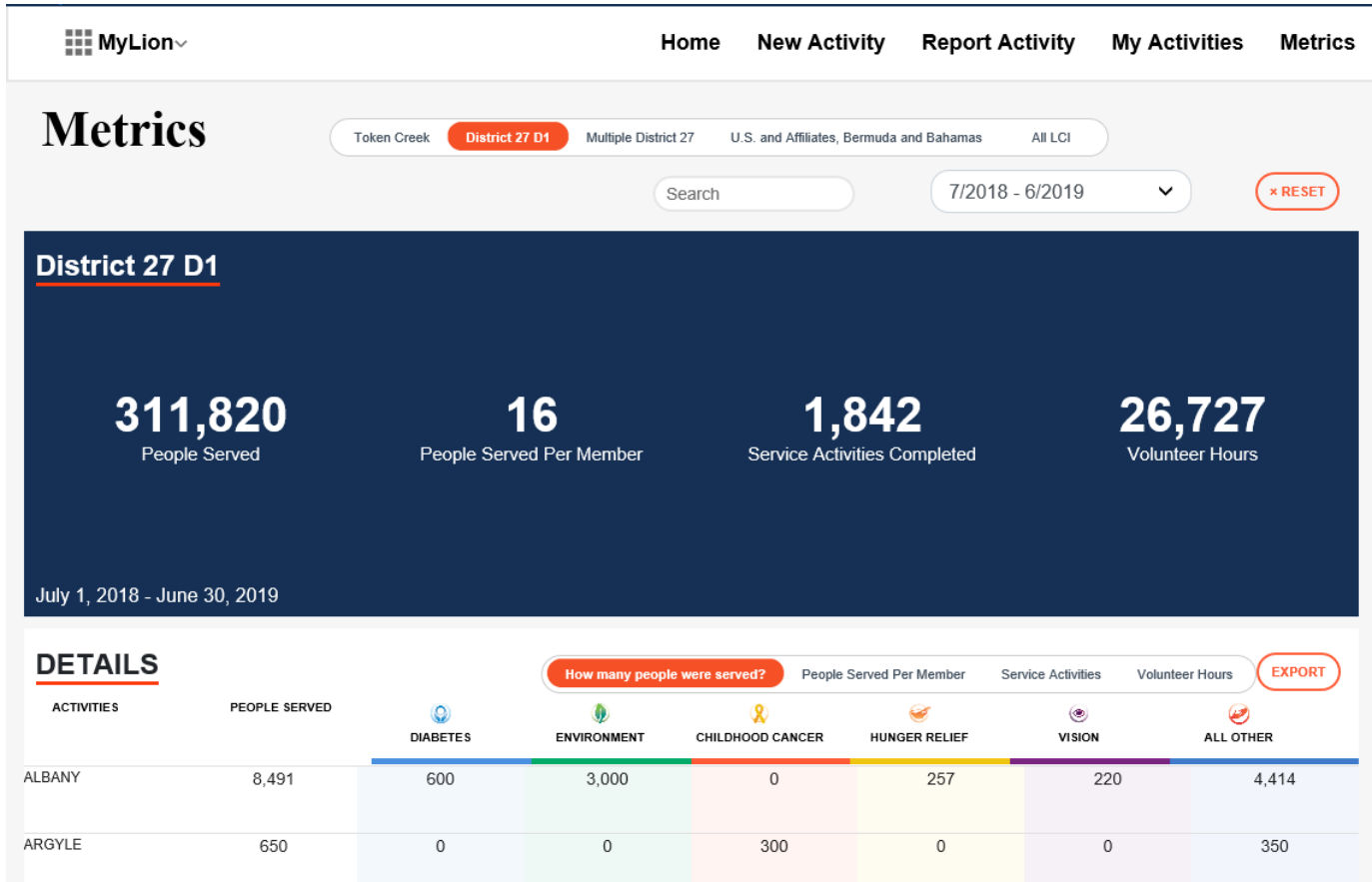
### Using MyLion to monitor club activities

Select Metrics on right side of page

Select District 27 D1 - center of page


Select under details People served, Service activities and volunteer hours

Find Clubs in listing





# Club Health Assessment for District 27 D1 through May 2017



Status			Membership										Reports					LCIF	
Club Number	Club Name	Charter Date	Current Member Count	YTD Members Added	YTD Members Dropped	YTD Net Growth	YTD Net Growth%	Member Count 12 Months Ago	Avg. length of service for dropped members	Months Since Last MMR ***	Yrs. Since Last Officer Report ****	President Rotation	Vice President Reported ****	No Active Email **	Months Since Last Activity Report ***	Donations for current Fiscal Year			
Clubs more than two years old																			
10621	DEFOREST	05/31/1956	53	6	5	1	1.92%	51	5	0				N	0	2250.00			
36446	MARSHALL	01/03/1979	86	7	0	7	8.86%	82		0		2		R	1	915.00			
10666	SUN PRAIRIE	09/26/1933	95	5	4	1	1.06%	97	1	0				N	0	100.00			
65423	TOKEN CREE	05/17/2002	30	1	3	-2	-6.25%	32	4	0		2		N	0	1450.00			
38586	WAUNAKEE INC	06/28/1980	43	9	0	9	26.47%	34		1		2			0	1050.00			
Current Total	YTD New Clubs Count	YTD Net Club Gain	Current Total Members Count	YTD Drop Add	YTD Net Growth	YTD Net Growth %	Member Count 12 Months Ago	Average Member Count Per Club	% of Clubs with less than 20 members	% No MMR in 3 Months	% No Officer Report in 12 Months	Number of Clubs in Status Quo	% Status Quo	Number of Clubs Canceled	Average Cancelled Club Age	Members Lost Due to Cancellation	% of Clubs Cancelled for Non-Financial Reasons		
5	0	0	0	0	307	28	12	16	5.50%	296	61	0%	0%	0%	0	0	0	0%	

\* - P - Priority Club, Cancellation Reasons: 1-Objectives/conduct, 2-Non-active club, 5-Non-existing club, 6-Disbanding, 7-Merger, 8- financial Suspension, 9-District/Multiple District Dues.

\*\* - Abbreviation: P-President, S-Secretary, T-Treasurer, M-Member Chairperson.

\*\*\* - Abbreviation: N/R - Never reported using the Lions Clubs website, N/A - Not applicable, No password registered for the Lions Clubs website.

\*\*\*\* - Abbreviation: N - New, IP - Immediate Past, R - Repeat.



## ZONE CHAIR AWARD APPLICATION

Zone Chairperson Name: \_\_\_\_\_ Date: \_\_\_\_\_

Home Club Name: \_\_\_\_\_ District: \_\_\_\_\_

Member Number: \_\_\_\_\_

To qualify, complete the requirements below and submit the application to your district governor for approval. The application must be received by the English Language Department prior to August 31, 2021. Applications may be submitted via email to [zoneandregion@lionsclubs.org](mailto:zoneandregion@lionsclubs.org) or fax 630-706-9130.

*It is suggested that the following be completed within 90 days of the International Convention or as specified by your District Constitution and By-Laws*

- ☐ Confirm that each club has at least three viable and meaningful [service projects](#) planned for the year.
- ☐ Promote the [Club Excellence Award](#) and the tools available to support strong clubs.

How was the Club Excellence Award Promoted? \_\_\_\_\_

*Throughout the Year*

- ☐ Encourage every club to actively recruit members.

*Before the end of the year*

- ☐ Visit a regular meeting of each club in the zone and report findings and suggestions for future actions to the district governor.
- ☐ Host three [District Governor Advisory Committee Meeting](#) (zone meeting)
- ☐ Promote attendance to district (sub- and multiple) and the [International Convention](#) during the zone meeting, via email or during your personal visit.

How were the conventions promoted? \_\_\_\_\_

- ☐ Promote [Leadership Development Courses](#) on the LCI Website to all club members during the zone meeting, via email or during your personal visit.

How were Leadership Development Courses promoted? \_\_\_\_\_

- ☐ Meet with your successor to share information related to the status of the zone and plans for future action.

- ☐ Complete either the [Zone Chairperson Training](#) or the [Certified Guiding Lion Training](#) during the 2019-2020 or 2020-2021 fiscal year.
  - ☐ Completed the Zone Chairperson Training on \_\_\_\_\_ (date)
  - ☐ Completed the Certified Guiding Lion Course on \_\_\_\_\_ (date)

*At the end of the Fiscal Year*

- ☐ Ensure that all clubs are in active status and that each club in the zone properly elected club officers and they have been fully reported to LCI.
- ☐ A minimum of 25% of the clubs in the zone qualify for the [Club Excellence Award](#).

Clubs that achieved the award in your zone include:

Club Name	Club Number

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I confirm that the requirements above have been met and that the zone chairperson indicated qualifies for the award:

District Governor: \_\_\_\_\_ Date: \_\_\_\_\_

Applications received from the District Governor's registered email address are considered approved.





## 2020-2021 CLUB EXCELLENCE AWARD APPLICATION

Club must be chartered prior to January 1 of the fiscal year to qualify.

Application Date \_\_\_\_\_

Club Number \_\_\_\_\_

Club Name \_\_\_\_\_

Member Number \_\_\_\_\_

2020-2021 Club President's Name \_\_\_\_\_

2020-2021 Club President's Email Address \_\_\_\_\_

<p style="text-align: center;"><b>1. MEMBERSHIP</b></p> <p><input type="checkbox"/> Achieved a Net Growth of: _____ *</p> <p><u>OR</u></p> <p><input type="checkbox"/> Chartered new Lions club or Club Branch:</p> <p style="margin-left: 20px;">Name of club or branch: _____</p> <p><u>AND</u></p> <p><input type="checkbox"/> Supported member retention by increasing member satisfaction</p> <p>Outline strategy: _____</p> <p>_____</p> <p><small>*Based on June 30 cumulative membership report</small></p>	<p style="text-align: center;"><b>2. SERVICE</b></p> <p><input type="checkbox"/> Started a new service project. Consider one of our Global Causes!</p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p style="text-align: center;"><u>OR</u></p> <p><input type="checkbox"/> Organized a new Leo Club</p> <p style="text-align: center;"><u>AND</u></p> <p><input type="checkbox"/> Contributed to LCIF</p>						
<p style="text-align: center;"><b>3. ORGANIZATIONAL EXCELLENCE</b></p> <p><input type="checkbox"/> Club is in Good Standing: Not in Status Quo or Financial Suspension. District dues paid and no unpaid balance with LCI greater than US\$50 outstanding 90 days or more.</p> <p><u>AND</u></p> <p><input type="checkbox"/> Key Officers participate in one or more of the following leadership training events:</p> <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> District</td> <td><input type="checkbox"/> Multiple District</td> </tr> <tr> <td><input type="checkbox"/> International</td> <td><input type="checkbox"/> Webinars</td> </tr> <tr> <td><input type="checkbox"/> Lions Learning Center</td> <td><input type="checkbox"/> Club Quality Initiative</td> </tr> </table> <p><u>AND</u></p> <p><input type="checkbox"/> Improved club operations</p> <p>_____</p> <p>Improvements Include: _____</p> <p>_____</p>	<input type="checkbox"/> District	<input type="checkbox"/> Multiple District	<input type="checkbox"/> International	<input type="checkbox"/> Webinars	<input type="checkbox"/> Lions Learning Center	<input type="checkbox"/> Club Quality Initiative	<p style="text-align: center;"><b>4. MARKETING AND COMMUNICATION</b></p> <p><input type="checkbox"/> The club has publicized its service activities through local media or social media as noted below:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p style="text-align: center;"><u>OR</u></p> <p><input type="checkbox"/> The club utilized social media to promote club activities and reported to Lions Clubs International as noted below:</p> <p>_____</p> <p>_____</p> <p>_____</p>
<input type="checkbox"/> District	<input type="checkbox"/> Multiple District						
<input type="checkbox"/> International	<input type="checkbox"/> Webinars						
<input type="checkbox"/> Lions Learning Center	<input type="checkbox"/> Club Quality Initiative						

Due by: August 31, 2020

Send to: [execteam@lions27d1.org](mailto:execteam@lions27d1.org)

Awards Mailed to: 2020-2021 District Governors

**For District Use Only!**

Date \_\_\_\_\_

2020-2021 District Governor's Signature\* \_\_\_\_\_

District \_\_\_\_\_

Member Number \_\_\_\_\_

\*If sent from district governor's registered email, it qualifies as signature on applications submitted electronically.





# Lions Clubs International

## KINDNESS MATTERS SERVICE AWARD **NOMINATION FORM**

A Lions or Leo club that has performed outstanding service in a global cause may be nominated for the Kindness Matters Service Award. Lions or Leo clubs that wish to be nominated must be in active status and have reported their service project on MyLion® or their regional reporting system. A minimum of two of the twenty awards will be awarded to Leo clubs. Lions and Leo club nominations should be submitted separately.

### Nomination Deadlines

- **July 1 to October 31:** Nominations are open.
- **August 15:** Deadline for club service chairpersons and Leo club presidents to electronically send one nomination to the District GST coordinator.
- **September 15:** Deadline for District GST coordinator to electronically send one nomination to the Multiple District GST coordinator.
- **October 31:** Deadline for Multiple District GST coordinator to send one Lions and/or one Leo nomination to Lions Clubs International.

**Please note that nominations that do not meet deadlines are disqualified from consideration.**

### **NOMINATED CLUB**

(Please indicate which type of club this nomination is for) ☐ Lions Club ☐ Leo Club

Club Service Chairperson/Leo Club President (Name)

E-mail

Club Service Chairperson/Leo Club President (Signature)

Date

Lions/Leo Club Name

Lions Club/Leo Number

Name of Service Project

☐ Should my project be selected, I give consent for Lions Clubs International to use attached information and photographs of this club's service project for public recognition purposes.

### **ENDORSED BY**

Immediate Past Lions Club President Name/Immediate Past Leo Club Advisor Name (Printed)

Member Number

Immediate Past Lions Club President Name/Immediate Past Leo Club Advisor (Signature)

Date

### **SERVICE PROJECT DESCRIPTION**

The following section should be filled out by the club service chairperson (Lions clubs) or Leo club president (Leo clubs). Please type and attach additional sheets if necessary.

1. What was unique, outstanding or innovative about this service project that met or surpassed the goals of the global cause?

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2. Why is this service project important in your community?

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3. Which local partnerships helped make this project possible, if any?

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4. Were any resources from LCI such as the Service Toolkit or Service Project Planners used to plan and execute this project?

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5. Additional Comments.

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## KINDNESS MATTERS SERVICE AWARD NOMINATION FORM (continued)

***District GST Coordinator use only.***

### REPORT

The following section should be filled out by the District GST coordinator. Please type and attach additional sheets if necessary.

1. What was unique, outstanding or innovative about this service project that met or surpassed the goals of the global cause above all other clubs in your district?

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2. Why is this service project important in your district?

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3. How did this service project elevate the Lions/Leo brand?

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4. Additional Comments.

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I nominate the Lions/Leo (circle one) club \_\_\_\_\_ of district \_\_\_\_\_ for the Kindness Matters Service Award.

My signature confirms that this nominee has been agreed upon by the district cabinet.

District GST Coordinator Name (Printed)

Member Number

District GST Coordinator (Signature)

Date

***Multiple District GST Coordinator use only.***

This project has been reported in MyLion or regional reporting system. \_\_\_\_\_ Date Verified

Multiple District GST Coordinator (Signature)

Date

Number of people served

Number of volunteer hours

Number of volunteer

Please check all the causes represented in this service project: ☐ Diabetes ☐ Childhood Cancer ☐ Environment ☐ Hunger ☐ Vision

I nominate the Lions/Leo (circle one) club \_\_\_\_\_ of multiple district \_\_\_\_\_ for the Kindness Matters Service Award.

My signature confirms that this nominee has been agreed upon by the multiple district's council of governors.

Multiple District GST Coordinator Name (Printed)

Member Number

Multiple District GST Coordinator (Signature)

Date

**Submit application to Lions Clubs International by October 31 to [serviceactivities@lionsclubs.org](mailto:serviceactivities@lionsclubs.org)**

Please make note of the following exceptions should your club, district or multiple districts not have the positions above:

- If your club does not have a club service chairperson to nominate your club, please have your club president or club secretary submit the nomination with the immediate past club president's endorsement.
- If the district or multiple districts do not have the GST Coordinator position, the district governor and/or council chairperson would be the appropriate officer for advancing nominations to the next level.



## 2020-21 Zone Chair Manual

### **Communications - District**

#### **District Website**

[www.lions27d1.org](http://www.lions27d1.org)

#### **District Exec Team Email Address**

[execteam@lions27d1.org](mailto:execteam@lions27d1.org)

This email goes to the 27-D1 District Governor, Vice District Governors, Cabinet Secretary, Cabinet Treasurer, Immediate Past District Governor, North American Membership Initiative Chair, Affiliate District Chair, Global Service Team Coordinator (GST), Global Membership Team Coordinator (GMT), and Global Leadership Team Coordinator (GLT).

#### **District PR Email Address**

[pr@lions27d1.org](mailto:pr@lions27d1.org)

This email goes to the 27-D1 Communication Team: Wisconsin Lion District Editor Mike Vraniak, PR Chair Krisann Holthaus, Wisconsin Lion Editor Jodi Burmester, Social Media Chair Brian McKay, IT Chair Scott Grover, and District Governor Tammy Rockenbach.

#### **District E-Mail Lists**

27-D1 IT Chair (Scott Grover - [revorg.scott@gmail.com](mailto:revorg.scott@gmail.com)) creates & maintains, a number of district email lists including separate lists for Club Presidents and Secretaries. The email addresses come directly from the Club Officer Reports (PU101s).

These lists are used to facilitate information sharing across the District to club officers. Scott reports that a percentage of officers opt out of this mailing list which means that they are not receiving communications from the District and other clubs that use the list to promote their upcoming events. Please encourage your club officers to share the information they receive with their members and to use the list to promote their upcoming projects/fundraisers.

### **Communications - MD27**

**Website** - [www.lions27d1.org](http://www.lions27d1.org)

**Facebook** – [www.facebook.com/District27D1Lions/](http://www.facebook.com/District27D1Lions/)

### **MD27 Directory Log-In Information**

Got to [www.wisconsinlions.org](http://www.wisconsinlions.org)

Click on 'Members' in the upper right of the black bar at the top of the page

Login: wislions

Password: 2serve



## 2020-21 Zone Chair Manual

### Cabinet Overview

The District Cabinet is made up of Lion leaders who support the clubs in their many endeavors. Contact information can be found in the [MD27 Online Directory](#) (user name: wislions, password: 2serve). Any Lion interested in serving on the cabinet should contact DG Tammy Rockenbach at 608-438-9572 or lzrock@charter.net

### Meeting Dates

Aug. 2	Albany Lions Clubhouse - Albany, Wis.
Oct. 11	Location TBD
Jan. 24	Online Meeting
Mar. 14	Chula Vista Resort - Wisconsin Dells

### Administrative

1. District Governor
2. 1<sup>st</sup> Vice District Governor
3. 2<sup>nd</sup> Vice District Governor
4. Secretary
5. Treasurer
6. Immediate Past District Governor
7. Zone Chairs
8. Candidate Search & Review
9. Constitution & By Laws
10. District Convention
11. Elections
12. Information Technology
13. Lions Affiliate
14. Newspaper Editor
15. Parliamentarian
16. Photographer
17. Pins
18. Public Relations
19. Senior Advisory Committee
20. Sergeant at Arms
21. State / International Convention
22. Tail Twister
23. Honorary

### Lions Community

1. ALERT / Disaster Relief
2. Restoring Hope Transplant House

3. Combat Blindness International
4. Environmental
5. LCIF
6. Leader Dog
7. Leo
8. Peace Poster
9. Reading Action Program
10. Stuff the Bus
11. Wisconsin Lions Foundation / Lions Pride Campaign
12. Wisconsin Lions Missions
13. Youth Exchange

### Health

1. Adult Vision Screening
2. Children's Vision Screening
3. Diabetes
4. Lions Eye Bank of Wisconsin & Sight
5. Hearing Conservation
6. Health & Wellness

### Lions Growth

1. Activities & Public Relations
2. Global Leadership Team
3. Global Membership Team
4. Global Service Team
5. Research & Long-Range Planning
6. USA/Canada Lions Leadership Forum

## 2020-2021 District 27-D1 Cabinet

Title	First Name	Last Name	Cell Phone	Home Phone	Email Address
District Governor	Tammy	Rockenbach	608-438-9572	608-835-8426	<a href="mailto:lzrock@charter.net">lzrock@charter.net</a>
Cabinet Secretary	Missy	Dickson	608-393-4057		<a href="mailto:misskayd@gmail.com">misskayd@gmail.com</a>
Cabinet Treasurer	William	Seversen		608-843-3710	<a href="mailto:wcseverson@gmail.com">wcseverson@gmail.com</a>
Immediate Past District Governor	Conrad	Dreyer	608-658-2505	608-655-3198	<a href="mailto:cwdreyer@gmail.com">cwgreyer@gmail.com</a>
1st Vice District Governor	Bill	Clausius	608-698-1683	608-825-1465	<a href="mailto:bclausius@gmail.com">bclausius@gmail.com</a>
2nd Vice District Governor	Al	Johnson		608-846-3069	<a href="mailto:aj542012@gmail.com">aj542012@gmail.com</a>
Adult Vision Screening Co-Chair	Todd	Vieau		608-286-9030	<a href="mailto:tvieau@gmail.com">tvieau@gmail.com</a>
Adult Vision Screening Co-Chair	Dick	Cashwell		608-798-2747	<a href="mailto:cashwell@wisc.edu">cashwell@wisc.edu</a>
Candidate Search & Review / Nominations	John	Jenson	608-770-2991		<a href="mailto:ihjenson@gmail.com">ihjenson@gmail.com</a>
Centennial	Jodi	Burmester	608-444-9123		<a href="mailto:jodi.burmester@gmail.com">jodi.burmester@gmail.com</a>
Children's Cancer Initiative	Julie	Baglama	608-516-2527		<a href="mailto:juliebags2527@gmail.com">juliebags2527@gmail.com</a>
Children's Vision Screening / Sight Preservation Awareness	Scott	Grover		608-215-4244	<a href="mailto:revorg.scott@gmail.com">revorg.scott@gmail.com</a>
Children's Vision Screening / Sight Preservation Awareness	Milo	Parker		608-527-5724	<a href="mailto:bluebird49@charter.net">bluebird49@charter.net</a>
Combat Blindness International	Carmine	Greco		608-837-9123	<a href="mailto:spplayer77@yahoo.com">spplayer77@yahoo.com</a>
Constitution & By Laws/Policy Manual	Mike	Tiber	608-383-3185	608-935-2053	<a href="mailto:windstar.mt@gmail.com">windstar.mt@gmail.com</a>
Constitution & By Laws/Policy Manual	Arlen	Milestone	608-235-7975	608-835-5083	<a href="mailto:ajmilestone@charter.net">ajmilestone@charter.net</a>
Constitution & By Laws/Policy Manual Chair	John	Jenson	608-770-2991		<a href="mailto:ihjenson@gmail.com">ihjenson@gmail.com</a>
Conventions (MD27 & LCI)	John	Jenson	608-770-2991		<a href="mailto:ihjenson@gmail.com">ihjenson@gmail.com</a>
Diabetes Awareness and Action	Jill	Kietzke	608-512-8115		<a href="mailto:fdmh7@yahoo.com">fdmh7@yahoo.com</a>
District Bartender	Missy	Dickson	608-393-4057		<a href="mailto:misskayd@gmail.com">misskayd@gmail.com</a>
District Convention	Mike	Vraniak	608-825-2276		<a href="mailto:mvraniak@frontier.com">mvraniak@frontier.com</a>
District Convention Chair	Jessica	Schwerdsky	608-695-2027	608-838-8162	<a href="mailto:jaschwedrsky@gmail.com">jaschwedrsky@gmail.com</a>
District Convention Vice Chair	John	Jenson	608-770-2991		<a href="mailto:ihjenson@gmail.com">ihjenson@gmail.com</a>
Environmental Chair					
Global Leadership Team (GLT) Coordinator	Tony	Sobczak	608-444-6629		<a href="mailto:tonysobczak@yahoo.com">tonysobczak@yahoo.com</a>
GLT-Advisor	Alan	Johnson		608-846-3069	<a href="mailto:aj542012@gmail.com">aj542012@gmail.com</a>
GLT - Guiding Lions	Ron	Wright	608-209-3949		<a href="mailto:ronw@kw-oil.com">ronw@kw-oil.com</a>
GLT - Leadership Development	Jodi	Burmester	608-444-9123		<a href="mailto:jodi.burmester@gmail.com">jodi.burmester@gmail.com</a>
GLT - Orientation	Rob	Sherman	608-695-4511	608-838-6751	<a href="mailto:pdgrobs@gmail.com">pdgrobs@gmail.com</a>
Global Membership Team (GMT) Coordinator	Adam	Crowson	608-572-2498		<a href="mailto:adam.crowson@gmail.com">adam.crowson@gmail.com</a>
GMT-Advisor	Bill	Clausius	608-698-1683	608-825-1465	<a href="mailto:bclausius@gmail.com">bclausius@gmail.com</a>
GMT - Awards & Recognition	Andy	Grosvold	608-217-0342	608-764-5380	<a href="mailto:cartopilot@yahoo.com">cartopilot@yahoo.com</a>
GMT - Family & Women's Specialist	Charlene	Wilson	608-289-0609		<a href="mailto:csctluv@msn.com">csctluv@msn.com</a>
GMT - MyLCI	Adam	Crowson	608-572-2498		<a href="mailto:adam.crowson@gmail.com">adam.crowson@gmail.com</a>

GMT - MyLion	Bruce	Voight	608-572-9173	608-838-9626	<a href="mailto:bfvoight@charter.net">bfvoight@charter.net</a>
GMT - Retention	Becky	Faliveno		608-437-4367	<a href="mailto:bobnbacky@mhtc.net">bobnbacky@mhtc.net</a>
Global Service Team (GST) Coordinator	Bruce	Voight	608-572-9173	608-838-9626	<a href="mailto:bfvoight@charter.net">bfvoight@charter.net</a>
Hearing Preservation Awareness & Action Chair	Laurie	Holthaus	608-317-4239	608-426-6137	<a href="mailto:laurieholthaus@gmail.com">laurieholthaus@gmail.com</a>
Hunger Initiative	Chuck	Wilson	608-295-0250		<a href="mailto:cwmusic@hotmail.com">cwmusic@hotmail.com</a>
Information Technology	Scott	Grover	608-215-4244		<a href="mailto:revorg.scott@gmail.com">revorg.scott@gmail.com</a>
International Relations	Peter	Cerniglia	608-219-8049	608-298-4180	<a href="mailto:pcernigl@gmail.com">pcernigl@gmail.com</a>
Leader Dogs for the Blind Co-Chair	Patty	Zallar	608-630-1985		<a href="mailto:patty.zallar@gmail.com">patty.zallar@gmail.com</a>
Leos	Nora	Geach	608-228-8267		<a href="mailto:nimby46@gmail.com">nimby46@gmail.com</a>
Lioness Affiliate Liaison	Greg	Clark	608-444-7781	608-835-8426	<a href="mailto:2goclarck@gmail.com">2goclarck@gmail.com</a>
Lions Clubs International Foundation (LCIF) Coordinator	Bill	Clausius	608-825-1465		<a href="mailto:bclausius@gmail.com">bclausius@gmail.com</a>
LCIF - co-coordinator	Dan	Marshall	608-206-2593		<a href="mailto:djmarsh13@sbcglobal.net">djmarsh13@sbcglobal.net</a>
Lions Eye Bank of Wisconsin Director	Erica	Singley	608-279-2304		<a href="mailto:edsingley1@gmail.com">edsingley1@gmail.com</a>
Lions Pride Endowment Fund	Randy	Harrison		608-837-8882	<a href="mailto:randy@prairiehog.com">randy@prairiehog.com</a>
North American Membership Initiative	Jodi	Burmester	608-444-9123		<a href="mailto:jodi.burmester@gmail.com">jodi.burmester@gmail.com</a>
Parliamentarian	Phil	Ingwell	608-225-0612	608-422-0100	<a href="mailto:pingwell136@gmail.com">pingwell136@gmail.com</a>
Past District Governor	Walt	Althaus	608-293-1151	608-862-3522	<a href="mailto:wraega@wekz.net">wraega@wekz.net</a>
Past District Governor	Jodi	Burmester	608-444-9123		<a href="mailto:jodi.burmester@gmail.com">jodi.burmester@gmail.com</a>
Past District Governor	Peter	Cerniglia	608-219-8049	608-798-4180	<a href="mailto:pcernigl@gmail.com">pcernigl@gmail.com</a>
Past District Governor	Rick	Daluge	608-345-0865	608-273-1091	<a href="mailto:rhdaluge@wisc.edu">rhdaluge@wisc.edu</a>
Past District Governor	Conrad	Dreyer	608-658-2505	608-655-3198	<a href="mailto:cwdreyer@gmail.com">cwdreyer@gmail.com</a>
Past District Governor	Bob	Faliveno	608-444-5192	608-437-4367	<a href="mailto:bobnbacky@mhtc.net">bobnbacky@mhtc.net</a>
Past District Governor	John	Elvekrog	608-575-7680	608-873-8180	<a href="mailto:jmichaels63@gmail.com">jmichaels63@gmail.com</a>
Past District Governor	Jim	Guy Jr.	608-255-5545	608-839-5533	
Past District Governor	Randy	Harrison		608-837-8882	<a href="mailto:randy@prairiehog.com">randy@prairiehog.com</a>
Past District Governor	Glenn	Hauge		608-846-9514	<a href="mailto:gauge@centurytel.net">gauge@centurytel.net</a>
Past District Governor	Eric	Holthaus	608-317-4238	608-426-6137	<a href="mailto:ericholthaus@yahoo.com">ericholthaus@yahoo.com</a>
Past District Governor	John	Jenson	608-770-2991		<a href="mailto:ihjenson@gmail.com">ihjenson@gmail.com</a>
Past District Governor	Phil	Ingwell	608-255-0612	608-422-0100	<a href="mailto:pingwell136@gmail.com">pingwell136@gmail.com</a>
Past District Governor	Rick	Koch	608-548-4615		<a href="mailto:rakiek1@hotmail.com">rakiek1@hotmail.com</a>
Past District Governor	Rollie	Manthe		608-249-7754	<a href="mailto:lionmanthe@aol.com">lionmanthe@aol.com</a>
Past District Governor	Arlen	Milestone	608-235-7975	608-835-5083	<a href="mailto:ajmilestone@charter.net">ajmilestone@charter.net</a>
Past District Governor	Rob	Sherman	608-695-4511	608-838-6571	<a href="mailto:pdgrobs@gmail.com">pdgrobs@gmail.com</a>
Past District Governor	Jerry	Sherwin	608-732-2848	608-744-2620	<a href="mailto:jsherwin@lagrant.net">jsherwin@lagrant.net</a>
Past District Governor	Glen	Spring		608-862-3336	
Past District Governor	Michael	Tiber	608-383-3185	608-935-2053	<a href="mailto:windstar.mt@gmail.com">windstar.mt@gmail.com</a>
Past District Governor	Jerry	Whitford	608-553-2613	608-935-5336	<a href="mailto:whitfordjerry@gmail.com">whitfordjerry@gmail.com</a>

Past District Governors Organization Chair	Conrad	Dreyer	608-658-2505	608-655-3198	<a href="mailto:cwdreyer@gmail.com">cwdreyer@gmail.com</a>
Past International Director	Peter	Cerniglia	608-219-8049	608-798-4180	<a href="mailto:pcernigl@gmail.com">pcernigl@gmail.com</a>
Past International Director	Phil	Ingwell	608-255-0612	608-422-0100	<a href="mailto:pingwell36@gmail.com">pingwell36@gmail.com</a>
Peace Poster Contest	Walt	Althaus	608-293-1151	608-862-3522	<a href="mailto:wraega@wekz.net">wraega@wekz.net</a>
Pins	Brian	McKay		608-886-4607	<a href="mailto:bmckay22@gmail.com">bmckay22@gmail.com</a>
Public Relations & Lions Information					
Reading Action Program Chair	Alice	Jenson		608-273-2991	<a href="mailto:alicejenson6@gmail.com">alicejenson6@gmail.com</a>
Research & Long Range Planning	Exec Team				
Restoring Hope Transplant House	Bob	Faliveno	608-444-5192	608-437-4367	<a href="mailto:bobnbecky@mhtc.net">bobnbecky@mhtc.net</a>
Senior Advisory	Peter	Cerniglia	608-219-8049	608-798-4180	<a href="mailto:pcernigl@gmail.com">pcernigl@gmail.com</a>
Senior Advisory	Phil	Ingwell	608-255-0612	608-422-0100	<a href="mailto:pingwell36@gmail.com">pingwell36@gmail.com</a>
Sergeant at Arms	Sam	Powell	608-636-0569	608-938-5657	<a href="mailto:grandma1943@tds.net">grandma1943@tds.net</a>
Social Media	Brian	McKay		608-886-4607	<a href="mailto:bmckay22@gmail.com">bmckay22@gmail.com</a>
Stuff the Bus Co-Chair / Lions Services For Children	Bruce	Voight	608-572-9173	608-838-9626	<a href="mailto:bfovoight@charter.net">bfovoight@charter.net</a>
Stuff the Bus Co-Chair / Lions Services For Children	Julie	Baglama	608-516-2527		<a href="mailto:juliebags2527@gmail.com">juliebags2527@gmail.com</a>
Tail Twister	Dennis	Gullickson	608-516-6032	608-223-6555	<a href="mailto:denny.gullickson@gmail.com">denny.gullickson@gmail.com</a>
Tech Support (ZOOM)	Dale	Burmester	608-271-4473		<a href="mailto:dburmester@gmail.com">dburmester@gmail.com</a>
USA/Canada Forum	Tammy	Rockenbach	608-438-9572	608-835-8426	<a href="mailto:lzrock@charter.net">lzrock@charter.net</a>
Wisconsin Lion Editor	Mike	Vraniak	608-825-2276		<a href="mailto:mvraniak@frontier.net">mvraniak@frontier.net</a>
Wisconsin Lions Foundation (WLF)	Laurie	Holthaus	608-317-4239		<a href="mailto:laurieholthaus@gmail.com">laurieholthaus@gmail.com</a>
Wisconsin Lions Foundation (WLF)	John	Elvekrog	608-575-7680	608-873-8180	<a href="mailto:jmichaels36@gmail.com">jmichaels36@gmail.com</a>
Wisconsin Lions Missions	Erling	Isely		608-846-4571	<a href="mailto:aneisely@aol.com">aneisely@aol.com</a>
Youth Camp & Exchange	Ben	August	608-513-2468		<a href="mailto:ben@klicksights.com">ben@klicksights.com</a>
Zone Chair R1Z1	Mike	Keller	608-573-1547	608-592-0000	<a href="mailto:lakemck@charter.net">lakemck@charter.net</a>
Zone Chair R1Z2	Steve	Pogue	608-469-7228	608-837-2925	<a href="mailto:poguer57@gmail.com">poguer57@gmail.com</a>
Zone Chair R2Z1	Jim	Fletcher		608-845-6067	<a href="mailto:verona.lions@gmail.com">verona.lions@gmail.com</a>
Zone Chair R2Z2	Brian	McKay		608-886-4607	<a href="mailto:bmckay22@gmail.com">bmckay22@gmail.com</a>
Zone Chair R3Z1	Jeff	Winkler	608-575-3291		<a href="mailto:jeffrey.winkler2@frontier.com">jeffrey.winkler2@frontier.com</a>
Zone Chair R3Z2	Russ	Jorstad	608-220-5447	608-884-2862	<a href="mailto:russjorstad@frontier.com">russjorstad@frontier.com</a>
Zone Chair R4Z1					
Zone Chair R4Z2	Bill	Hustad	608-576-3025		<a href="mailto:wfhus1@tds.net">wfhus1@tds.net</a>
Zone Chair R5Z1	Jerry	Schmitz	608-438-1512	608-987-3897	<a href="mailto:jerryschmitz76@yahoo.com">jerryschmitz76@yahoo.com</a>
Zone Chair R5Z2	Steve	Handel			<a href="mailto:steve@handelent.com">steve@handelent.com</a>
Zone Chair R6Z1					
Zone Chair R6Z2	Dave	Streif	608-778-8728	608-822-3933	<a href="mailto:das7355@gmail.com">das7355@gmail.com</a>



## 2020-21 Zone Chair Manual

### Dues Structure

#### Average Lion

Lions Clubs International	\$43.00
MD27	\$10.50
District 27-D1	\$6.50
<hr/>	
	\$60.00

#### Family Membership

##### 1<sup>st</sup> Member at an address

Lions Clubs International	\$43.00
MD27	\$10.50
District 27-D1	\$6.50
<hr/>	
	\$60.00

##### 2<sup>nd</sup> – 4<sup>th</sup> Members at same address

Lions Clubs International	\$21.50
MD27	\$5.25
District 27-D1	\$3.25
<hr/>	
	\$30.00

The above dues do not include the one-time \$35 initiation fee for new Lions or local club dues.



# Healthy Club Worksheet

Club	Annual Dues
President	Meeting Schedule
Date	No. Members

<b>Membership Composition</b>	Yes	No
Good mix of ages	<input type="checkbox"/>	<input type="checkbox"/>
Good mix of genders	<input type="checkbox"/>	<input type="checkbox"/>

<b>Length of Service (by percent of membership)</b>	<b>% of Members</b>
<3 years	
3 - 10 years	
11 - 20 years	
21+ years	
Total (should = 100%)	

On a scale of 1 to 5 rate the following (5 = Always, 1 = Never, N/A = Not Applicable)

## CLUB OPERATIONS

<b>Meeting attendance</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>N/A</b>
President attends zone meetings						
Secretary attends zone meetings						
Membership chair attends zone meetings						
Board members regularly attend board meetings						
Members regularly attend club meetings						

<b>Reporting</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>N/A</b>
Monthly membership reports are filed by the last day of the current month						
New Club Officer Report is filed by April 15						
Club activities reports are filed monthly						
Club Activity Reports are filed monthly						
Dues (District, State & International) are paid within 30 days of receipt						
Income tax report is filed with the IRS on or before November 15						

<b>Members active beyond club level</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>N/A</b>
Members attend zone/region meetings						
Members visit other clubs' meetings						
Members attend other clubs' events						
Club sends full voting delegation to District Convention						
Club sends full voting delegation to State Convention						

<b>Club officers ready to serve</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>N/A</b>
All club offices are filled						
All club officers attend officer training						
Repeat or multi-year president						

<b>Well-run meetings</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>N/A</b>
Appropriate etiquette is followed (pledge, invocation, introduction of guests, etc.)						
Roberts Rules of Order is used to conduct meeting's business						
Agenda is provided for each meeting (club & board)						
Meeting timelines are met						
Programs offered from both Lion & outside speakers						
Tail Twister is active & provides opportunities for camaraderie						

## Membership & Retention

### The Numbers

	5	4	3	2	1	N/A
Club shows a +1 net membership gain annually						
Club drops are equal to 3% or less of total membership annually						

### Planning

	5	4	3	2	1	N/A
Club has a membership plan						
Club has a retention strategy						
Club uses exit interview data provided by the District to improve club operations						

### Membership Communication

	5	4	3	2	1	N/A
Information received by every member either by attending meeting, mail or email						
Annual budget provided to every member						
Monthly financial statements provided to every member						
Meeting minutes provided to every member						
Club roster provided to every member						
By-Laws distributed to every member						
Newsletters distributed on an appropriate basis to every member (at least monthly)						

### Prospective Members

	5	4	3	2	1	N/A
Members regularly invite guests to meetings / projects						
Guests asked to join only after attending several meetings / projects						
Prospective members receive a full explanation of responsibilities prior to joining						
Each member receives thorough & ongoing orientation about the club & Association						

### Retention

	5	4	3	2	1	N/A
Members assigned to committee(s)						
Members active on their assigned committee(s)						
Club regularly recognizes members for their service						
Club honors service through awards such as Lion of the Year, 100% participation or other annual awards						
Club honors special service with Melvin Jones, Birch-Sturm or Knight of Sigh Fellowships						
Members informed/encouraged to participate in leadership training from District, Stat International & Lions Learning Center						
Social functions provided for members						
Social functions that include spouses/significant others & guests are held						

## Public Relations

### PR Tools

	5	4	3	2	1	N/A
Website						
Facebook page						
Twitter account						
Brochure						
Club / Member business cards						
Club gear (shirts, vests, hats, etc.)						

### PR Planning & Media Relations

	5	4	3	2	1	N/A
All club projects/fundraisers include a PR component						
Club has an active PR Chair						
PR Chair has good relationships with local media						
PR Chair regularly sends press release/stories/events to local media						
PR Chair regularly sends press release/stories/events to <i>Wisconsin Lion</i> newspaper						
PR Chair takes & utilizes photos of Lions in action						

### General Comments:

## Club Organization

### Officers / Board of Directors

\_\_\_\_ President  
\_\_\_\_ Immediate Past President  
\_\_\_\_ 1st VP  
\_\_\_\_ 2nd VP  
\_\_\_\_ 3rd VP  
\_\_\_\_ Secretary  
\_\_\_\_ Treasurer  
\_\_\_\_ Tail Twister  
\_\_\_\_ Lion Tamer  
\_\_\_\_ Membership Chair  
\_\_\_\_ LCIF Chair

### Directors

\_\_\_\_ (2) 1 yr  
\_\_\_\_ (2) 2 yr  
  
\_\_\_\_ Centennial Coordinator

### Committees

\_\_\_\_ Activities  
\_\_\_\_ Awards  
\_\_\_\_ Combat Blindness /LCIF  
\_\_\_\_ Children's Vision Screening  
\_\_\_\_ Diabetes  
\_\_\_\_ Eyeglass/Hearing Aid Collection  
\_\_\_\_ Finance  
\_\_\_\_ Fundraisers  
\_\_\_\_ Historian  
\_\_\_\_ IT (Chair/Rep)  
\_\_\_\_ Membership  
\_\_\_\_ Newsletter  
\_\_\_\_ Nominating / Slate  
\_\_\_\_ Program / Speakers  
\_\_\_\_ Public Relations  
\_\_\_\_ WLF Representative  
\_\_\_\_ Other

## Lions Donation Opportunities

### WISCONSIN LIONS FOUNDATION (WLF) - [www.wlf.info](http://www.wlf.info)

3834 County Road A, Rosholt, WI 54473

877/463-6953 [wlf@wlf.info](mailto:wlf@wlf.info)

Evet Hartvig, Executive Director

Item	Recommended \$	Timing	Check Payable To
Annual Donations	varies	Early in Lions yr	WLF
Birch-Sturm Fellowship	\$1,000 - \$5,000	Ongoing	WLF (memo: recipient name)
Memorials	Varies	Ongoing	Birch-Sturm Memorial Fund, Inc (memo: honoree name)
Wish List	Call for list	Ongoing	WLF (memo: item name)

### LIONS PRIDE ENDOWMENT FUND - [www.lionspride.org](http://www.lionspride.org)

3834 County Road A, Rosholt, WI 54473

715/677-7000 [pride@wlf.info](mailto:pride@wlf.info)

Geri Schlender, Executive Director

Item	Recommended \$	Timing	Check Payable To
Ray Hempel Fellowship	\$1,000 - \$5,000	Ongoing	Lions Pride Campaign (memo: recipient name)

### LIONS EYE BANK OF WISCONSIN - [www.lebw.org](http://www.lebw.org)

5003 Tradewinds Pkwy, Madison, WI 53718

608/233-2354 [info@lebw.org](mailto:info@lebw.org)

Item	Recommended \$	Timing	Check Payable To
Annual Donations	varies	Early in Lionistic yr	LEBW
Capital Campaign	varies	Ongoing	LEBW (memo: capital campaign)
Knight of Sight Fellowship	\$1,000	Ongoing	LEBW (memo: recipient name)
Memorials	Varies	Ongoing	LEBW (memo: honoree name)

**RESTORING HOPE TRANSPLANT HOUSE - [www.restoringhope.org](http://www.restoringhope.org)**

7457 Terrace Avenue, Middleton, WI 53562

608/831-1726 [restoringhope@tds.net](mailto:restoringhope@tds.net)

Cindy Herbst, Executive Director

Item	Recommended \$	Timing	Check Payable To
Annual Donations	varies	Ongoing	Restoring Hope Transplant House & mailed to: Middleton Lions Club 3701 Mandimus Ct. Middleton, WI 53562

**27-D1 - COMBAT BLINDNESS INTERNATIONAL**608/843-3710 [wcseverson@gmail.com](mailto:wcseverson@gmail.com)

Item	Recommended \$	Timing	Check Payable To
Annual Donations	varies	by Nov. 1st	27-D1 (memo: CBI)

**27-D1 DIABETES - [www.wisconsinlions.org/dfg.html](http://www.wisconsinlions.org/dfg.html)**608-843-3710 [wcseverson@gmail.com](mailto:wcseverson@gmail.com)

Item	Recommended \$	Timing	Check Payable To
Annual Donations	varies	Early in Lions year	27-D1 (memo: Diabetes)

**27-D1 HEARING CONSERVATION**

Laurie Holthaus

1209 3<sup>rd</sup> Street North, Monroe WI 53589608-317-4238 [laurieholthaus@gmail.com](mailto:laurieholthaus@gmail.com)

Item	Recommended \$	Timing	Check Payable To
Annual Donations	\$4 / member	Early in Lions year	27-D1 (memo: Hearing)
Physician Visit	\$200	As requested	27-D1 (memo: Hearing)

**LEADER DOG** – [www.leaderdog.org/site/PageServer](http://www.leaderdog.org/site/PageServer)

Patty Zallar

2

608-630-1985 [patty.zallar@gmail.com](mailto:patty.zallar@gmail.com)

Item	Recommended \$	Timing	Check Payable To
Annual Donations	varies	Early in Lions year	27-D1 (memo: Leader Dog)

**WISCONSIN LIONS MISSIONS** - [www.wisconsinlions.org/mexico.html](http://www.wisconsinlions.org/mexico.html)

Erling Isely

617 Russell Street, DeForest, WI 53532

608-846-4571 [aneisely@aol.com](mailto:aneisely@aol.com)

Item	Recommended \$	Timing	Check Payable To
Annual Donations	\$1/member	Early in Lions year	27-D1 (memo: WI Lions Missions)

**YOUTH EXCHANGE** - [www.wilions.org/youthexchange/](http://www.wilions.org/youthexchange/)

Ben August

6059 Portage Road, DeForest WI 53532

608-244-2441 [ben@klicksights.com](mailto:ben@klicksights.com)

Item	Recommended \$	Timing	Check Payable To
Annual Donations	\$2/member	by Nov. 1st	27-D1 (memo: YE)

**LIONS CLUBS INTERNATIONAL FOUNDATION (LCIF)**<http://www.lionsclubs.org/resources/EN/pdfs/lcif/lcif42m.pdf>

Bill Clausius and Dan Marshall

608-825-1465 / 608-206-2593 [bclausius@gmail.com](mailto:bclausius@gmail.com) / [djmarsh13@sbeglobal.net](mailto:djmarsh13@sbeglobal.net)

Item	Recommended \$	Timing	Check Payable To
Melvin Jones Fellowships	\$1,000	Ongoing	27-D1 (memo: MJF w/recipient name)
Areas of Giving			
<ul style="list-style-type: none"><li>Area of Greatest Need, Disaster, Sight, Youth, Humanitarian Needs</li></ul>			

**\* Check made out to 27-D1 should be sent to:**

27-D1 Sec/Treas. 27-D1 Treas. Bill Severson

P O Box 16, Mount Horeb, WI 53572

608-843-3710

[wcseverson@gmail.com](mailto:wcseverson@gmail.com)

# 27-D1 Lions Contributions \*

2020-2021 Club Worksheet

“We Serve”

Return completed worksheet & check made out to 27-D1 by November 1st if possible to:  
27-D1 Treasurer, Bill Severson – P.O. Box 16, Mt Horeb, WI 53572

Club Name \_\_\_\_\_

Date \_\_\_\_\_

Check# \_\_\_\_\_

Project	Description	Amount
---------	-------------	--------

<b>Vision Screening Adult / Children</b>	Funds supporting vision screening and other eye health programs (including equipment purchase/maintenance & training)	\$ _____
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<b>Alert - Disaster Emergency</b>	Matching Funds Grant for MD27-D1 Lions/Lioness Clubs in the event of a local disaster or emergency.	\$ _____
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<b>Birch-Sturm Foundation</b>	Fellowship to recognize individuals who exemplify Dedication and commitment to Lionism	\$ _____
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<b>Combat Blindness International</b>	Funds supporting Combat Blindness International	\$ _____
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<b>Diabetes</b>	Funds support district & state diabetes awareness	\$ _____
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<b>District L.C.I.F</b>	Funds to support various Lions Club International Activities	\$ _____
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# 27-D1 Lions Contributions \*

2025-26 Club Worksheet

## “We Serve”

### Leader Dog

Funds to support Leader Dog programs

\$ \_\_\_\_\_

### Lions Eye Bank of Wis.

Funds to provide needed resources in the effort  
To restore sight and prevent blindness

\$ \_\_\_\_\_

### Restoring Hope House

Funds supporting Restoring Hope Transplant  
House

\$ \_\_\_\_\_

### Wis. Lions Foundation

See note below

Funds for Lions Camp, Diabetes Awareness  
Eye Glass Recycling, Hearing, Vision Screening  
Youth Activities

**Example** MD27-D1 Hearing on check memo line  
**Unless specified - all funds to general fund**

\$ \_\_\_\_\_

### Wis. Pride Endowment Fund

Funds to preserve protect and provide financial  
Support for the continuation of all WLF statewide  
projects

\$ \_\_\_\_\_

### Wis. Lions Missions

See note below

Funds to support 3-4 mission trips per year

\$ \_\_\_\_\_

### Youth Exchange

See note below

Funds support annual grants for 27-D1. Youth  
Abroad & the MD-27 Youth Exchange Camps

\$ \_\_\_\_\_

### TOTAL DONATIONS

\$ \_\_\_\_\_

**\* Submissions to the Wisconsin Lions Foundation, Lions Pride Campaign & Lions Eye Bank of Wisconsin should be made directly to those organizations.**

**Note --- Suggested amount of \$4.00 a member for Hearing (WLF), \$2.00 a member for Youth Exchange and \$2.00 for Wisconsin Lions Mission**





## Summary: Robert's Rules of Order

To...	You say...	Interrupt		Need		Vote	
		Speaker	2nd	Debatable	Amendable	Needed	Reconsider
Adjourn meeting	I move that we adjourn	No	Yes	No	No	Majority	No
Call an intermission	I move that we recess for...	No	Yes	No	Yes	Majority	No
Complain about heat, noise, etc.	I rise to a question of privilege	No	No	No	No	Majority	No
Temporarily suspend consideration of an issue	I move to table the motion	No	Yes	No	No	Majority	No
End debate and amendments	I move the previous question	No	Yes	No	No	2/3	Yes
Postpone discussion for a certain time	I move to postpone discussion until...	No	Yes	Yes	Yes	Majority	Yes
Give closer study to something	I move to refer the matter to committee...	No	Yes	Yes	Yes	Majority	Yes
Amend a motion	I move to amend the motion by...	No	Yes	Yes	Yes	Majority	Yes
Introduce business	I move that...	No	Yes	Yes	Yes	Majority	Yes
Motions listed above are in order of precedence. Motions listed below are in no particular order							
Vote on the ruling of a chair	I appeal from the chair's decision	Yes	Yes	Yes	No	Majority	Yes
Reconsider a hasty action	I move to reconsider the vote on...	Yes	Yes	Yes	No	Majority	No
Request information	Point of information...	Yes	No	No	No	No Vote	No
Protest breach of rules or conduct	I rise to a point of order	Yes	No	No	No	No Vote	No
Avoid considering an improper matter	I object to consideration of this motion	Yes	No	No	No	2/3	Yes
Take up a previously tabled matter	I move to take from the table...	No	Yes	No	No	Majority	No
Suspend rules temporarily	I move to suspend the rules so that...	No	Yes	No	No	2/3	No
Verify a voice vote by having members stand	I call for a division or Division?	Yes	No	No	No	No Vote	No

## PROCEDURE FOR HANDLING A MAIN MOTION

**NOTE:** Nothing goes to discussion without a motion being on the floor.

### Obtaining and assigning the floor

A member raises hand when no one else has the floor

- The chair recognizes the member by name

### How the Motion is Brought Before the Assembly

- The member makes the motion: *I move that (or "to") ...* and resumes his seat.
- Another member seconds the motion: *I second the motion* or *I second it* or *second*.
- The chair states the motion: *It is moved and seconded that ... Are you ready for the question?*

### Consideration of the Motion

1. Members can debate the motion.
2. Before speaking in debate, members obtain the floor.
3. The maker of the motion has first right to the floor if he claims it properly
4. Debate must be confined to the merits of the motion.
5. Debate can be closed only by order of the assembly (2/3 vote) or by the chair if no one seeks the floor for further debate.

### The chair puts the motion to a vote

1. The chair asks: *Are you ready for the question?* If no one rises to claim the floor, the chair proceeds to take the vote.
2. The chair says: *The question is on the adoption of the motion that ... As many as are in favor, say 'Aye'.* (Pause for response.) *Those opposed, say 'Nay'.* (Pause for response.) *Those abstained please say 'Aye'.*

### The chair announces the result of the vote.

1. *The ayes have it, the motion carries, and ...* (indicating the effect of the vote) or
2. *The nays have it and the motion fails*

### WHEN DEBATING YOUR MOTIONS

1. Listen to the other side
2. Focus on issues, not personalities
3. Avoid questioning motives
4. Be polite

# HOW TO ACCOMPLISH WHAT YOU WANT TO DO IN MEETINGS

## MAIN MOTION

You want to propose a new idea or action for the group.

- After recognition, make a main motion.
- Member: Madame Chairman, I move that \_\_\_\_\_.

## AMENDING A MOTION

You want to change some of the wording that is being discussed.

- After recognition, Madame Chairman, I move that the motion be amended by adding the following words \_\_\_\_\_.
- After recognition, Madame Chairman, I move that the motion be amended by striking out the following words \_\_\_\_\_.
- After recognition, Madame Chairman, I move that the motion be amended by striking out the following words, \_\_\_\_\_, and adding in their place the following words \_\_\_\_\_.

## REFER TO A COMMITTEE

You feel that an idea or proposal being discussed needs more study and investigation.

- After recognition, Madame Chairman, I move that the question be referred to a committee made up of members Smith, Jones and Brown.

## POSTPONE DEFINITELY

You want the membership to have more time to consider the question under discussion and you want to postpone it to a definite time or day, and have it come up for further consideration.

- After recognition, Madame Chairman, I move to postpone the question until \_\_\_\_\_.

## PREVIOUS QUESTION

You think discussion has gone on for too long and you want to stop discussion and vote.

- After recognition, Madam President, I move the previous question.

## LIMIT DEBATE

You think discussion is getting long, but you want to give a reasonable length of time for consideration of the question.

- After recognition, Madam President, I move to limit discussion to two minutes per speaker.

## **POSTPONE INDEFINITELY**

You want to kill a motion that is being discussed.

- After recognition, Madam Moderator, I move to postpone the question indefinitely.

## **POSTPONE INDEFINITELY**

You are against a motion just proposed and want to learn who is for and who is against the motion.

- After recognition, Madame President, I move to postpone the motion indefinitely.

## **RECESS**

You want to take a break for a while.

- After recognition, Madame Moderator, I move to recess for ten minutes.

## **ADJOURNMENT**

You want the meeting to end.

- After recognition, Madame Chairman, I move to adjourn.

## **PERMISSION TO WITHDRAW A MOTION**

You have made a motion and after discussion, are sorry you made it.

- After recognition, Madam President, I ask permission to withdraw my motion.

## **CALL FOR ORDERS OF THE DAY**

At the beginning of the meeting, the agenda was adopted. The chairman is not following the order of the approved agenda.

- Without recognition, Call for orders of the day.

## **SUSPENDING THE RULES**

The agenda has been approved and as the meeting progressed, it became obvious that an item you are interested in will not come up before adjournment.

- After recognition, Madam Chairman, I move to suspend the rules and move item 5 to position 2.

## **POINT OF PERSONAL PRIVILEGE**

The noise outside the meeting has become so great that you are having trouble hearing.

- Without recognition, Point of personal privilege.
- Chairman: State your point.
- Member: There is too much noise, I can't hear.

## COMMITTEE OF THE WHOLE

You are going to propose a question that is likely to be controversial and you feel that some of the members will try to kill it by various maneuvers. Also you want to keep out visitors and the press.

- After recognition, Madame Chairman, I move that we go into a committee of the whole.

## POINT OF ORDER

It is obvious that the meeting is not following proper rules.

- Without recognition, I rise to a point of order, or Point of order.

## POINT OF INFORMATION

You are wondering about some of the facts under discussion, such as the balance in the treasury when expenditures are being discussed.

- Without recognition, Point of information.

## POINT OF PARLIAMENTARY INQUIRY

You are confused about some of the parliamentary rules.

- Without recognition, Point of parliamentary inquiry.

## APPEAL FROM THE DECISION OF THE CHAIR

Without recognition, I appeal from the decision of the chair.

### Rule Classification and Requirements

Class of Rule	Requirements to Adopt	Requirements to Suspend
Charter	Adopted by majority vote or as proved by law or governing authority	Cannot be suspended
Bylaws	Adopted by membership	Cannot be suspended
Special Rules of Order	Previous notice & 2/3 vote, or a majority of entire membership	2/3 Vote
Standing Rules	Majority vote	Can be suspended for session by majority vote during a meeting
Modified Roberts Rules of Order	Adopted in bylaws	2/3 vote



## **New Member Induction Ceremony**

On behalf of the officers and members of the \_\_\_\_\_ Lions Club, I express to you our pleasure and pride at your presence at this meeting. You have been invited to become (a) member(s) of our fellowship and we are happy and proud that you have decided to accept membership in the \_\_\_\_\_ Lions Club and Lions Club International.

Membership in this club is a privilege. You are about to become a member of the world's largest and most active service club.

Lionism is a cooperative effort in which all of us must participate with our time and talents to be successful in our efforts to serve. Therefore, as a Lions club member, we expect that you will become actively involved in this club's fundraising and service projects in order to serve our communities and those less fortunate than ourselves here and around the world. What we ask of our members is...

- To give freely of your time and energy.
- Attend club meetings.
- Be available for committee assignments
- Be knowledgeable about the aims and objectives of Lions
- Support you club officers

In return for this commitment, you will enjoy the fellowship of some of the finest people in your community and more importantly you will have the opportunity to make a positive difference in the lives of others.

Having heard about the commitment and rewards of Lionsim and since you have expressed a desire to become a member of the \_\_\_\_\_ Lions Club and therefore Lions Clubs International I now ask that you respond to the following with "I do" or "I will" as appropriate.



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Do you \_\_\_\_\_ hereby accept membership in the \_\_\_\_\_ Lions Club knowing that by becoming a member you are obligated to participate in all club functions to the best of your ability?

**New Member:** I will

Will you abide by the Lions Code of Ethics, regularly attend meetings, accept committee assignments and contribute your share to the programs of your club, district and Lions Clubs International?

**New Member:** I will

And now Lion \_\_\_\_\_, as Lion \_\_\_\_\_'s sponsor you have a number of obligations to him/her and the club that will to ensure that he/she can be the best Lion possible. Will you fulfill the following responsibilities?

- Introduce your new member to all the club members and help them to feel welcome.
- Provide your new member with information about the club, it's officers and the organization beyond the club.
- See to it that you new member is assigned to the appropriate committees to ensure he/she is an active member of the club.
- Arrange for a formal Lions orientation session.
- Act as a mentor and answer any questions that your new member might have.
- Encourage your new member to discuss any issues they might have and offer possible solutions.
- Assist your new member in any way possible so he/she can develop into an outstanding Lion.

**Sponsor:** I will



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Congratulations Lion \_\_\_\_\_! As your sponsor presents you with your first Lions pin, wear it proudly. It identifies you as a member of the world's largest service organization and a person who has answered the call of "We Serve."

I also wish to present you with a new member kit that contains your certificate of membership and other materials which will help you better understand our organization.

And now Lion \_\_\_\_\_, please tell us a little about yourself... family, work, hobbies, where you live, etc. This is probably the one and only time you can speak freely with no worries of fines from the Tail Twister.

Thank you Lion President \_\_\_\_\_ for the privilege of inducting the newest member(s) of our great association.

Will all Lions and guests please come forward and introduce and welcome our newest member.





## **Lions Induction Candlelight / Blindfold Ceremony**

Ask each new member to put on a blindfold with the assistance of their sponsor.

I would like (each of) the new member(s) to place their left hand on the right shoulder of the (their) sponsor and follow the (their) sponsor to the front of the room.

\_\_\_\_\_, (new member/s name) \_\_\_\_\_, I have asked you to spend a few moments in darkness, because this symbolizes the life of the blind. You are doing something the sightless do every day of their lives.

It is a reminder of the battle being fought by 1.4 million Lions members throughout the world to save sight.

Lions International was founded 100 years ago in 1917 and we are the world's largest service organization. The reason we have become the largest, has a lot to do with the blindfold you are now wearing.

Originally, there was no particular course for Lions to adopt and support -

But some 9 years after Lionism was founded -

A blind and deaf woman, by the name of Helen Keller, asked permission to speak before our International Convention. She asked the Lions to pick up her crusade and adopt Sight Conservation as a major project of Lions International. She did not realize the eventual impact of her plea when she asked "Gentlemen, would you be my 'Knights of the Blind,' we have many problems to overcome and we cannot solve them alone - we need help!"



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Years later, after Helen Keller went on to become one of the most famous women in American History, she came back to the Lions International Convention with tears in her eyes, and said "Thank you, my Knights of the Blind. Little did I realize 25 years ago when I asked you to take up my cause, that I would find Lions, not only in America, but in China, Africa, and all the free countries of the world - all working for one goal – to eradicate the dreaded disease of Blindness."

Go ahead and remove your blindfold. Hopefully, you will never have to spend any moments beyond those you just had - in darkness!!

The benefits of being a Lion are many. We offer you a warm welcome to a group of congenial people who will become your friends, interesting and informative meetings, and, most of all, the opportunity to serve those less fortunate through our committees and projects.

You are joining an amazing club... (see stats sheet)

Our service extends throughout the state through the Wisconsin Lions Foundation, and throughout the world through Lions Clubs International Foundation.

There are opportunities to attend training and information sessions that offer invaluable information useful to you as a Lion, and in all aspects of your life!

As a Lion, we ask that you attend meetings regularly, participate in Club activities as much as possible, & get involved in as many aspects of Lionism as you can.

We also ask that you be on the lookout for other service-minded individuals. When you find them, invite them to a project or meeting so they can learn more and hopefully, join us in Service.

Do you accept our invitation? If so, answer with, 'YES'.



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Now sponsor \_\_\_\_\_ you have sponsored this new Lion, but that is only the beginning of your responsibilities. Will you pledge to see that Lion \_\_\_\_\_ is properly educated in the activities and functions of the Club and Lionism, has a proper orientation about the organization beyond the club and will you do all that you can to ensure that Lion \_\_\_\_\_ becomes a good Lion, if so, answer, YES

New Lion \_\_\_\_\_, you have joined our great Association during the Lions Clubs Centennial... A once in a lifetime celebration of Lionism's first 100 years of service to the world. As such, you will forever have the honor of being known as a Centennial Lion and are receiving a special member pin and certificate in celebration of you joining during the Centennial.

Sponsor \_\_\_\_\_, you too are being recognized. As a Centennial sponsor, I proudly present you with a Centennial Member Sponsor pin and certificate to commemorate this event.

You should both wear these pins proudly and be prepared to tell people about what you do as a Lion when they ask what the pin represents.

Now, Lion \_\_\_\_\_.... welcome! You are officially the newest member of the \_\_\_\_\_ (club name) \_\_\_\_\_ Lions Club and Lions International.

We are going to take a few minutes so each of you can tell us a little about yourself... personal life, career... the mic is yours.



## **Alternate New Member Induction Ceremony**

It is an important day in the life of any Lions Club when a new member joins, because it is from new members that we draw new energy, ideas, and hands, for Lion service.

Today we welcome: \_\_\_\_\_ (new member) \_\_\_\_\_ and his/her sponsor, Lion \_\_\_\_\_ (sponsor) \_\_\_\_\_, please come forward.

\_\_\_\_\_ (new member) \_\_\_\_\_ is an \_\_\_\_\_ (occupation) \_\_\_\_\_ for \_\_\_\_\_ (employer) \_\_\_\_\_ and he/she lives in \_\_\_\_\_ (city) \_\_\_\_\_ with \_\_\_\_\_ (spouse/partner name, if appropriate) \_\_\_\_\_.

You have been invited to join the \_\_\_\_\_ (club name) \_\_\_\_\_ Lions Club.  
We are a member club of Lions Clubs International, the largest service organization in the world, with over 1.35 million members in 207 countries and geographic areas.

We offer you a warm welcome to a group of congenial people who will become your friends,  
interesting and informative meetings,  
and, most of all, the opportunity to serve those less fortunate through our committees and projects.

Our service extends throughout the state through the Wisconsin Lions Foundation, and throughout the world through Lions Clubs International Foundation.  
There are opportunities to attend training and information sessions that offer invaluable information useful not only in Lions but in all aspects of your life and can lead to leadership responsibility.

We ask that you attend meetings regularly, participate in Club activities as much as possible, & get involved in as many aspects of Lionism as you can.

Do you accept our invitation? (New member reply).



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You are now a member of \_\_\_\_ (club name) \_\_\_\_ Lions Club.

To remind us all of why “We Serve”, I ask all present to close their eyes.

You are experiencing a momentary limitation of your senses.

Think for a moment of what you have lost.

How will you do all the things you now do routinely?

At the 1925 Convention, Helen Keller asked Lions to be her “Knights of the Blind”, and since that time, the preservation and restoration of vision has been Lions primary mission.

With your help, we will do more.

You may now open your eyes.

Your sponsor will now present your Lions pin, which you should wear with pride and satisfaction, knowing that you are helping others in many ways and in many places.

Lion President: (President offers welcome, presents New Member Kit.)

Lion (new member’s name), you now have a minute or two to tell us anything you wish about yourself, your occupation, family, interests - whatever you choose.



## **Lions Club Officer Installation Ceremony**

### **Installing Officer:**

It is my honor today to install the officers of this club for the coming Lionistic year.

Lion Secretary, have the officers to be installed been properly elected to their respective offices?

*(The secretary attests the election.)*

It is not my intention to instruct them in detail on their various duties. Their names have been filed with Lions Clubs International, from which they will receive information and suggestions for carrying out their various duties. They have also had the opportunity to attend regional officer training sessions earlier this year that detailed the responsibilities of each office. With all this information available to them they should fully understand their duties and can be depended upon to execute their duties faithfully.

I shall, however, call each officer to the dais, and briefly outline his/her duties to the club, so that all members may know what to expect.

*(The Lion Tamer is called.)*

### **Installing Officer:**

Lion \_\_\_\_\_, you have been elected to serve as Lion Tamer. As such you will be in charge of and responsible for the club's property. You will see to it that the flags, gong, gavel and badge boards are properly placed, that the standard organization chart is displayed conspicuously at every meeting; and that all materials are properly distributed. You are to assist the past presidents as the official greeters, always welcome and introduce all guests and see that places are provided for all.

Will you perform these duties to the best of your ability?



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Lion Tamer: I will.

*(The Tail Twister is called.)*

### **Installing Officer:**

Lion \_\_\_\_\_, you have been elected to serve as Tail Twister. As such you shall maintain harmony, and encourage good feelings, life and enthusiasm in the meetings. You shall impose and collect the fines at the meetings and shall use your best judgment when doing so.

Much of the success of the meetings will depend upon your resourcefulness in promoting fellowship, fun and laughter, making the members forget, for a time at least, their business and any worries they may have. Thus you will break down any reserve which might exist, and draw the members together in closer friendship.

Will you perform these duties to the best of your ability?

Tail Twister: “I will.”

*(Directors are then called.)*

### **Installing Officer:**

Lions \_\_\_\_\_ and \_\_\_\_\_, you still have one year to serve as directors.

Lions \_\_\_\_\_ and \_\_\_\_\_ you have been elected to serve as directors on the board two years. With the other officers, you form what is termed the board of directors of the club. Your position is important because you will assist in formulating and executing the policies of the club. All new business is considered and shaped by this board of directors.

You will faithfully attend the regular and special meetings of the board, and give unselfishly of your time and effort to advance your club and Lions Clubs International.



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Will you perform these duties to the best of your abilities?”

Directors: ‘I will.

*(The Membership Director is called.)*

### **Installing Officer:**

Lion \_\_\_\_\_, you have been elected to serve as the club’s Membership Director. You will lead the Membership Committee, and help them to develop and implement a growth program as approved by the club’s board of directors. You will regularly report to the club and encourage and assist members in bringing qualified members into the club, always using proper recruitment methods. In addition, you will work with the club’s leadership in insuring that membership losses are kept at a minimum. You will also serve as a member of the zone level membership committee and cooperate generally with programs at the district level.

Will you perform these duties to the best of your ability?

Membership Director: I will.

*(Vice-presidents are called.)*

### **Installing Officer:**

Lions (third vice-president, second vice-president and first vice-president), you have been elected to serve as vice presidents. What I have just said about the duties of the directors also applies to you. In addition, you, in order of your office and presence, will substitute for the president when absent from any club or board of directors meeting.

Your position is more than an honorary one. In a Lions club, the vice-presidents shall, under direction of the president, oversee the functioning of such committees as the president may designate.

Will you, as vice-presidents, perform your duties to the best of your abilities?





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Vice-presidents: I will.

*(Treasurer is then called.)*

### **Installing Officer:**

Lion \_\_\_\_\_ you have been elected to serve as treasurer. As such you will be custodian of all club funds. Naturally you will deposit all monies received in such bank or banks as are designated by the board of directors.

You will assist the finance committee in preparing a budget and such financial statements as may be necessary. You will disburse funds only upon direction of the board of directors. You will give bond for the faithful performance of your duties; this is for your own protection and in keeping with recognized and accepted business procedure.

Will you, as treasurer, perform your duties to the best of your ability?

Treasurer: I will.

*(Secretary is then called.)*

### **Installing Officer:**

“Lion \_\_\_\_\_, you have been elected to serve your club as secretary. Yours is one of the most important offices in the club. The success of your club will be determined largely by the efficiency with which you perform the duties of your office. You are the president’s right hand. Under the president’s direction and that of the board of directors, you are the liaison officer between your club and Lions Clubs International and between your club and your district governor’s organization. You will receive many communications from both. Through you, in the post of corresponding officer, it will be your duty to see that all communications are properly referred to your board of directors or your club as circumstances require or justify.

Among your duties as provided in the Lions Clubs International Constitution and By-laws, you shall submit regular Monthly Membership Reports to Lions Clubs



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International, with copies to our district governor and vice district governor. You shall keep the general club records, including minutes of club and board meetings, committee appointments, officers' list, attendance records, list of key members and list of members showing their classifications, addresses and telephone numbers.

You shall collect from

the members, and others, all monies due the club, turning such funds over to the treasurer, taking proper receipt.

You shall furnish a financial statement to the board of directors monthly, to the club quarterly, and to Lions Clubs International semi-annually. As part of your monthly report to the board, you shall include the names of all members who are in arrears in payment of dues and those who have absented themselves beyond the attendance requirement provided in the Constitution and By-laws.

You are also an active member of the district governor's advisory committee and as such you will attend the quarterly advisory committee meetings of your zone. You will receive pertinent information from Lions Clubs International intended to aid you in properly performing the duties of your office.

Will you, as secretary, perform such duties to the best of your ability?

Secretary: I will.

*(The president is then called.)*

### **Installing Officer:**

“Lion \_\_\_\_\_, having been elected to the office of president of your club, you are its chief executive officer and will be expected to preside at all meetings of your club, and regular and special meetings of your board of directors.

It is your duty to appoint the administrative and activities committees, in accordance with the Lions International Club Standard Organization Plan, and to act as an ex-officio member of each of these committees. With your vice-presidents, you shall see to it that these committees function.



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You are also, with the club secretary, an active member of the district governor's advisory committee and as such you will attend the quarterly advisory committee meetings of your zone.

Keep in mind that at the end of your term of office you will be called to give an account of your stewardship. Your record of achievement will then be history. This record in years to come will be compared with the records of other presidents. Your club members will best decide your success. Now is the time to plan, and take steps to continue to build your club in every way possible so that it may be an example to other clubs, and a credit to the community, the district and to Lions Clubs International.

Will you, as president, perform your duties to the best of your ability?

President: I will.

### **Installing Officer:**

The policies and the achievements of this Lions club will depend largely upon the actions of the board of directors of which you are members.

You shall authorize all expenditures. So may I, at this time, caution you not to create any indebtedness beyond the income of the club, nor disburse funds for purposes that are non-essential to the objects of the club.

On your honor as Lions, do you individually and collectively promise to stand by this club, live with it and work with it throughout the coming year; to take such time as may be necessary to perform your official duties properly?"

Officers: I do.

### **Installing Officer:**

*(Requests club membership to rise. Addresses club members.)*

Lions, I want to call to your attention the fact that these Lions who have been entrusted by you with the club responsibilities for the coming year, have signified



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their intention to exert their very best personal efforts to make your Lions club the kind of organization it should be.

It must be remembered that the only way in which these new officers can successfully carry on is for them to receive the fullest support of every individual member. As an individual, when requested by your president to serve on a committee, to perform some duty in Lions or to support your club in any way in which it will need your support, will you bear in mind that you members collectively elected these officers, and accordingly, will you pledge to support them actively at all times?’’

Club members: I do.

### **Installing Officer:**

It is now my great pleasure to declare these Lions duly installed into the respective offices to which they have been elected.

*(Addresses president, presenting the gavel of the club):*

To you, Lion President, I hand this gavel, as a token of your club’s esteem, love and confidence in you, and as your symbol of authority. On behalf of the membership of your club, I want to assure you to their readiness to follow your leadership during your term of office.’’

And now Lion \_\_\_\_\_, it is my personal pleasure to congratulate you upon the honor your club has conferred in electing you as its chief executive, and to extend my very best wishes to you and this splendid club, for a most successful year under your leadership.



## **Alternate Officer Installation Ceremony**

In one sense, what we do today is routine - all over the world, around this date, about a quarter million Lions will be inducted into offices in their Lions Clubs. But it is still a special occasion when a new leadership team takes the helm. New ideas, new directions, and hopefully, new jokes.

Election to office in a Lions Club is at the same time a recognition and a challenge. Recognition, because your fellow members have seen the effort you put into serving your community. And a challenge to continue that effort to build your Club.

Lion Secretary, have these officers and directors to be installed been duly elected and qualified?

President \_\_\_\_\_ (current president) \_\_\_\_\_, you remain on the Board this year as Immediate Past President. Freed of the responsibilities of day-to-day operation, you should use your experience to counsel the Board as it builds on the foundation laid by you and your predecessors.. We don't reinvent the wheel nearly as often when an experienced wheelwright is at hand. You may, however, without a single twinge of conscience, hand over to your successors all of that wonderful correspondence from worthy organizations that will continue to fill your mailbox.

Lion \_\_\_\_\_ (membership chair) \_\_\_\_\_, you have been elected to the position of Membership Director, established by Lions International because of the importance of membership to a Club's service. In this capacity you should encourage and assist Club members to seek out prospective new members, keep members mindful of how the process works, and with the help of your committee, compile information so that prospects will understand what is expected of a Lion, and the benefits they will receive as members of the world's largest service club.



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I now ask next year's Board of Directors to please step forward. Lions \_\_\_\_\_(directors)\_\_\_\_\_ you have been chosen to serve as Directors. In that capacity you are not responsible for any specific Club activity, and so you should consider and guide all aspects of the Club's operations. Where possible, you should serve on the Club's major committees, so that there will be a continued flow of information and understanding back and forth between the Board which sets policy and the committees who execute it.

Lions \_\_\_\_\_(secretary)\_\_\_\_\_ and \_\_\_\_\_(treasurer)\_\_\_\_\_, please come forward. You have been chosen as Secretary and Treasurer, the administrative officers of the Club. It is your job to keep the records and make the reports required for Club operation, and to use your experience to advise the Board on matters of history, precedent, and bank balance. Good records and sound finance are vital to the success of our Club.

I ask \_\_\_\_\_(tt)\_\_\_\_\_ to come forward. You have been elected Tail Twister, in many ways the most difficult position on the Board. In spite of what you hear from time to time, your fellow Club members have great confidence that you will perform the delicate task of maintaining cheerful fellowship at our meetings, so that serious business can be lightened with good humor.

I ask \_\_\_\_\_(lion tamer)\_\_\_\_\_ to come forward. You have been elected to serve as Lion Tamer. You are responsible for the club's property. It is your job to ensure that the flags, gong, gavel and badge boards are properly placed at every meeting. You are also the club's official greeter, always welcome and introduce all guests and see that places are provided for all

\_\_\_\_\_(vp's)\_\_\_\_\_, please come forward. You have been elected Vice Presidents and executive officers of our Club. These positions recognize the leadership you can provide and require you to work with the Committee chairpersons assigned to you to be sure that the functions of the Club's operation are carried out. You will also preside at meetings should the President be absent.



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Lion \_\_\_\_\_(incoming pres)\_\_\_\_\_, please come to the podium. You have been elected as President, and will preside at all Club and Board of Directors meetings. You will represent the Club at Lions and public functions, and guide and coordinate the activities of \_\_\_\_\_. Your election recognizes your ability to manage, and the many contributions you have already made to our Club and its service.

Board members, you have heard what your Club has selected you to do. Do you accept the responsibility of your office? If so, answer “I do.”

Will all Club members please stand. I now declare your Board of Directors installed, and ask you to join me in a commitment to work with them to perform the service and enjoy the fellowship that make Lion membership satisfying.

Lion President \_\_\_\_\_(president)\_\_\_\_\_, have a great year! Here is the gavel which is the symbol of your position.